

1926

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KENYA

X. 3219
5 APR 1926

Dep. No. 252

Date
13th March, 1926.

SALEM bin SALIM, JUNIOR CLERK, ADMINISTRATION.

The Form of Particulars required for the computation of gratuity payable to me, will be glad to receive approval to the payment of a gratuity of Shs. 242/31.

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Previous Paper

D. Seed	64
M. Allen	60
M. Whitcomb	94

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2/27

C.O. 533 346

Downing Street,

17 April, 1926.

363
sir,

I have the honour to acknowledge the receipt of your despatch No.262 of the 12th of March and to inform you that I approve of the payment of a gratuity of £25/31 to Salah bin Salim, Junior Clerk, Administration Department.

I have the honour to be,

sir,

Your most obedient,

humble servant,

SIR,

LIEUTENANT COLONEL

SIR H. W. H. CHICO, K.C.V.O., C.M.G., D.S.O.,

etc.

etc.

etc.

G.A.G.

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26. Shensa.

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12 April, 1926

Sir,

I have etc. to ack. the

recd. of your despatch no. 262

of the 12th. of March and

to inform you that I

approve of the payment

of a gratuity of Shs. 242/31

to Saleh bin Salim,

Junior Clerk, Admin.

Yours

(Signed) L. S. AMERY

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elem 9/4

Stamp: R 9 APR 1926
Handwritten: file

- Haring
- Stuckburgh
- Grindle
- Davis
- Wilson
- By-Grove
- Landon
- etc.

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363
sugg



GOVERNMENT HOUSE,
NAIROBI.

KENYA.

No. 262

KENYA
March 1926
A. 3219
5 APR 1926

Sir,

I have the honour to transmit a Form of Particulars required for the computation of gratuity payable to Saleh bin Salim, Junior Clerk, Administration, who has been retrenched from the service of this Colony due to cessation of Jubaland to Italy.

Form of Particulars.

2. Saleh bin Salim's services date from the 3rd November, 1917, and he is, therefore, eligible for a gratuity of Shs. 242/31 earned under Section IV of the Superannuation Act, 1887.

3. I shall be glad to receive in due course your approval to the payment of the amount recommended.

I have the honour to be,

Sir,

Your most obedient, humble servant,

J. A. Northcote
GOVERNOR.

RIGHT HONOURABLE
LIEUTENANT COLONEL E. C. M. S. AMERY, P.C., M.P.,
SECRETARY OF STATE FOR THE COLONIES,
DOWNING STREET,
LONDON, S.W.

COLONIAL PENSIONS, &c.

DETAILS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(It shall be the duty of the Applicant to fill in the particulars required.)

Name of Applicant Salan bin Agim (Native)

Office or Situation Junior Clerk

Recommended for a gratuity of Shs. 248-31

Age 7

Service in Years and Months 7 years, 7 months and 28 days

Salary or wages (Actual) Shs. 1320-00

Emoluments Value of Quarters (minimum) Shs. 480-00

Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed. Shs. 1800-00

Cause of retirement Abolition of Office.

Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment.	Date of Commencement.	Date of Termination.	Salary per annum Shs.	Allowances, &c.	Nature of Allowances, &c.
Grade Clerk	3-11-17	30-6-18	480		
Grade Clerk	1-7-18	30-9-19	720		
	1-10-19	31-3-20	840		
Clerk	1-4-20	31-12-20	1200		
	1-1-21	30-6-25	1320		

INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

- HEAD 1.**—In the case of an Officer serving on the West Coast of Africa, a statement is to be given whether he is a native of that Coast. (Colonial Regulations, § 430).
- HEAD 2.**—State the description of Allowances for which the Applicant is recommended, viz., Superannuation, Compensation, Compassionate Allowance, or gratuity, and its amount. In the case of Pension claiming an addition to their Pensions in respect of Professional or other special qualification, it should be stated, and a reference should be given to the authority under which the claim is made.
- HEAD 3.**—If the service has been interrupted by one or more breaks, the word "broken" should be added before or after the number of years and months, and the causes, dates, and circumstances of each break or breaks, should be stated under heading 9.
- HEAD 4.**—If the Person retiring has been in receipt of the same Salary, or in the class from which he retires for the 36 months immediately before the date of his retirement, the actual Annual rate of Salary or Wages at that date should be inserted, preceded by the word "actual." In other cases the average annual amount of Salary or Wages for the 36 months next preceding the date of retirement should be inserted, preceded by the word "average," but if the whole period of service is less than three years, then the average for the whole period of service should be inserted.
- HEAD 5.**—A separate statement should be inserted of the average Annual Value, for the 36 months immediately preceding retirement, of each Emolument (exclusive of salary or wages), which is claimed to be included in the statement of the Pension or Gratuity.
- Whenever the value of a House Allowance, so ascertained, exceeds the value of the salary and other emoluments which count for Pension purposes, it is to be reduced to a value not greater than that amount, so that it shall not exceed one-third of the whole.
- For when an Officer is allowed to remain for his own use will be taken into account. Pension purposes, with regular salary, at the annual average of the net receipts of the 36 months next preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees, such Office Expenses, &c., as an officer may have had to defray from his own resources in performing the duties for which he was remunerated by Fees; a deduction of a similar kind of Fees should be made in respect of Office Expenses provided by Public Funds for the discharge of those duties to which a Fixed Salary is annexed. Part of "Particulars" when forwarded to the Colonial Department should be accompanied by formal declarations from the retiring officers, showing the amount received by them for fees, and amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government to ensure to satisfaction of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one-quarter the Salary, and Fees will not in any case be allowed to count for Pension purposes during the period in which the whole time of the Officer receiving them was not given to the Public Service.
- HEAD 8.**—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.
- In case of ten years' service or more, this certificate should be signed by two Officers, when at least one should, if possible, be a Salaried Officer of the Government.
- HEAD 9.**—As to "broken" service see HEAD 3.
- If the applicant has had any "acting" service, the details must be fully given, and statement whether or not, during the "acting" service, he was incorporated with the pension list of the Colony.
- HEAD 11.**—If in special circumstances a professional Civil Officer has been allowed to have private practice without forfeiting his claim to Pension, the facts are to be fully stated.
- HEAD 13.**—If the Applicant is liable to any deduction from his service under Clause 102 of the Colonial Regulations, the facts should be fully stated.
- HEAD 14.**—The length of service and other particulars of the computation are to be given. When an average of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.