

1925

KENYA

16055
REC'D
RE. 7 APR 25

From *R. G. Lee*
Kashech

322

DATE

13 March, 1925

FOR CITIZENSHIP:

Mr. *Allen*

Mr.

Mr.

U.S. of S.

Gratuitous to
Mwasani G. R. Li

Perm. U.S. of S.

Part. U.S. of S.

Secretary of State.

Recommend to Id. 500

Previous Paper

MINUTES

This is correct

? Approve

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Award 363 - 15 Apr 25

Subsequent Paper

KENYA

No. 322.



16055

REC
RE

7 APR 25

GOVERNMENT HOUSE,
NAIROBI,
KENYA.

13th March, 1922.

Sir,

I have the honour to transmit a Form of Particulars required for the computation of gratuity payable to Hassani bin Ali, Office Boy in the Registrar General's Department, who has been retrenched from the Service of this Colony.

Form.

2. Hassani's services date from 1st March, 1909, and he is, therefore, eligible for a gratuity of Shs. 300/- earned under Section IV of the Superannuation Act, 1917.

3. I shall be glad to receive in due course your approval to the payment of the amount recommended.

I have the honour to be,

Sir,

Your most obedient, humble servant,

L. V. M. Heath
ACTING GOVERNOR.

THE RIGHT HONOURABLE

LIEUTENANT COLONEL L. C. M. S. AMERY, P.C., M.P.,

SECRETARY OF STATE FOR THE COLONIES,

DOWNING STREET,

LONDON, S.W.

COLONIAL PENSIONS, &c.

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions on page 4.)

1. Name of Applicant: Hassani bin Ali (Native)

2. Office or Situation: Office Boy, Registrar General's Office

4. Recommended for: a Gratuity of Sh.300/-

3. Age: _____

5. Service in Years and Months: 15 years and 8 months

Salary or Wages (Actual) Sh.576-00

Emoluments _____) Sh.576-00

Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed. ... } Sh.576-00

Cause of retirement: Abolition of office.

Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances

Title of Appointment	Date of Commencement	Date of Termination	Salary per annum Shs.	Allowances &c.	Nature of Allowances, &c.
Office Boy.	1. 3.09	31. 3.12	288		
	1. 4.12	31.10.12	312		
	1.11.12	30. 4.15	336		
	1. 5.15	31. 3.16	360		
	1. 4.16	30. 6.18	384		
	1. 7.18	30. 6.19	432		
	1. 7.19	31. 3.20	456		
	1. 4.20	31.11.20	504		
	1.12.20	31. 3.21	552		
	1. 4.21	31. 1.23	600		
	1. 3.23	31.10.24	576		

10. Whether each of the Appointments held by the Applicant has been on the Fixed Establishment of the Colony.

YES

11. Whether the duties of the several offices or situations held since the Applicant entered the Civil Service have been such as to require that the holder should give his whole time to the public Service.

YES

12. Whether holding any other Public Appointment, or receiving or claiming to receive any Public Money by Compensation, Half-Pay or otherwise.

NO

13. If any kind of Pension or other Allowance has been commuted under the Imperial Pensions Commutation Acts, 1869 and 1871, the annual amount of Pension or Allowance so Commuted and the date of Commutation should be inserted.

NONE

14. Absence, beyond ordinary Vacation leave, in each of the last 10 years:-

Year	Period of Absence		Number of Days	Cause of Absence
	From	To		
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				
19 ..				

15. Date of Cessation of duty 31st October 1924.

16. Date of Cessation of Salary 31st October 1924.

17. Date from which, inclusively, Gratuity is due ~~cesses and Commences~~ 1st November 1924.

18. Statement, if the circumstances warrant it, that the Applicant "has discharged his duties "with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his "Department," to be signed by any two of such Head Officers, if there shall be more "than one, or by such Head Officer, if there shall be but one, together with "such a "statement as will exhibit the merit, and value, and labour of the services of the Person "recommended, embracing as long a period of his public service as can be authentically "stated," and observations as to Special Services, Suspension, Reprimand, &c., with full "particulars of any injuries received on duty, or other claims or matters for consideration.

The Applicant has discharged his duties with diligence & fidelity to my satisfaction.

H. B. Keatinge
REGISTRAR GENERAL
KENYA COLONY & PROTECTORATE.

19. Computation, by the Treasurer, of the ^{Gratuity} ~~Gratuity~~, &c.

I certify that the ^{Gratuity} ~~Gratuity~~ which may be paid to the Applicant according to the Rules of the Colonial Service, amounts to Three hundred

Shillings (Sh.300/-)

and I base my Certificate on the following particulars:

Date of First appointment - 1st March 1909

Date of Retirement - 1st November 1924

Actual service.....
Years Months Days
15 8 0

Service for purposes of Gratuity - 15 years

Actual salary - Sh.276/- per annum.

Gratuity earned under Section IV of the Superannuation Act 1887, being £1 for each year of service. - Sh.300/-

THE TREASURER,

NAIROBI, *1st March* 1925

H. Keatinge
For Treasurer,

The Colony and Protectorate of Kenya.

INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

- HEAD 1.—If the Applicant is an Officer serving on the West Coast of Africa, a statement is to be added showing the details of his service (Colonial Regulations, § 430).
- HEAD 2.—State the Office to which the Applicant is recommended, the Superannuation, and its amount, and the date of retirement. In the case of Persons holding Professional or other special qualifications, this should be stated, and the terms should be referred to the authority under which the claim is made.
- HEAD 3.—If the service has been interrupted by one or more breaks, the word "broken" should be added before each in the number of years and months, and the causes, dates, and circumstances of the breaks should be stated under heading 9.
- HEAD 4.—If the Person retiring has been employed in the same Service, or by the class from which he retires, for the five or the more years before his retirement, the word "actual" should be added to the average annual amount of Salary or Wages for the five years next preceding the date of retirement should be computed on the word "average." But if the whole period of service is less than three years, the whole amount of service should be inserted.
- HEAD 5.—A separate statement should be given of the average annual value for the 36 months immediately preceding retirement, of each Enrolment, exclusive of Salary or Wages, which is claimed to be included in the computation of the Pension or Gratuity.

Whenever the value of a House or House Allowance ascertained, exceeds one-sixth of the salary or other emoluments which count for Pension purposes, it is to be reduced to one-sixth that amount so that it shall not exceed one-seventh of the whole.

Fees which an officer is allowed to retain for his own use will be taken into account for Pension purposes, with regular salary at the annual average of the net receipts of the 36 months next preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees such Office Expenses, &c., as an officer may have had to defray from his own resources, in performing the services for which he was remunerated by Fees. No deduction, however, from the Fees should be made in respect of Office Expenses provided from Public Funds for the due discharge of those duties to which a Fixed Salary is annexed. Papers of "Particulars" when forwarded to the Colonial Department should be accompanied by formal declarations from the retiring Officers, showing the amount received by them for fees, and the amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to satisfy themselves of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one quarter of the Salaries, and Fees will not in any case be allowed to count for Pension purposes during any period in which the whole time of the Officer receiving them was not given to the Public Service.

- HEAD 8.—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

In case of ten years' service or more, this certificate should be signed by two Officers, of whom at least one should, if possible, be a Salaried Officer of the Government.

- HEAD 9.—As to "broken" service see HEAD 3.

If the applicant has had any "acting" service, the details must be fully given, with a statement whether or not, during the "acting" service, he was connected with the permanent Civil Service of the Colony.

- HEAD 11.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forfeiting his claim to Pension, the facts are to be fully stated.

- HEAD 14.—If the Applicant is liable to any deduction from his service under Clause 102 of the Colonial Regulations, the facts should be fully stated.

- HEAD 19.—The length of service and other particulars of the computation are to be given. When an average of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

John 16055/25 *mid* Kenya

O. D.
15 APR
1925

DOWNING STREET.

~~S~~ 15 April 1925.

DRAFT.

Kenya

Sir,

NO. 353

I have the honour

Oaf
MINUTE.

to acknowledge the receipt of your despatch No. 322 of the

Mr. Bell April 14
Mr. *Allen* 14/4 *f*
Mr.

13th of March, and to

inform you that I approve the award of a ^{gratuity} pension at the rate

~~Sir O. Davis
Sir G. Grindle
Sir H. Kead
Sir J. Masterton Smith
Mr. Ormsby Gore
Duke of Devonshire~~

of £hs: 300/- per annum,

10, inclusive, to

Ita sani bin Ali, Office
Boy, Repetier General's
Office, on his retirement

from the *P*
(for the Secretary of State)
W. ORMSBY GORE