

3rd Edition.

Kenya, Uganda, Uyasaland, Zanzibar, Somaliland and the Tanganyika Territory.

Passage arrangements for European Officers.

109

I. Routes and classes.

- l. Officers passages are normally booked by the routes stated in paragraph 2 of this section, according to the Dependency in which the officer is serving. Officers may not travel by my other routes or steamening lines except when required to do so, on public grounds, or when specially permitted to do so for private reasons. In the latter case the officer is responsible for paying any extra cost involved.
- The normal routes are as follows:-
- (a) <u>Kenya, Uganda, Sanzibar and Tanganyika Territory:</u>
 All-sea route via Suez by Union Castle or British India
 Stemmers.

(b) Myasaland:

- (1) Officers with salaries over 2700; Union Castle hail steamer between England and Durban; British India steamer between Durban and Beira.
- (41) Officers with salaries up to 2700: Union Castle intermediate steamer between England and Beira except in cases of urgency.
- (a) Somaliland; (i) Officers entitled to first class passages; Sverland between London and Marseilles; P and O Steamer between Marseilles and Aden.
- (1) Officers entitled to second class passages; All-sea route via Suez and Aden by Peninsular and Oriental steamer.
- The accommodation provided, when available is as follows:-

| The state and the same and an administration of the same and same | Officers entitled to 1st class passages. | Officers entitled to 2nd class passages. |
|---|--|--|
| On Union Castle Mail steamers. | A. 3 | p. 3 |
| On Union Castle inter- mediate and East Coast steamers. | B.3 | B. 5 |
| On British India or P. & O. steamers. | A. | 2nd class. |

pror certain officers stationed in the South-western part of the Territory the normal route is that via the Cape and Biera. Passages will normally be booked by Union Castle Intermediate Steamer, but when this would involve undue delay or no such steamer is available, passages may be booked by Union Castle Mail steamer and British India steamer. No claim for compensation can be entertained in the event of its being necessary, owing to shortage of berths, to provide inferior accommodation to the above. Except in the special cases provided for in Section II below officers are not permitted to receive the cash equivalent of a passage or to travel by a lower class or cheaper route than that by which they would normally travel and be credited with the difference in cost.

II. Assistance towards officers' families passages.

- 1. "Femily" for this purpose includes an officer's wife and children who are under the age of 21, unmarried and dependent on the serents; it does not include nurses, the husbands of lady officials, or relatives other than those specified.
- 2. An officer whose salary (excluding allowances which are not drawn during leave of absence) does not exceed £500° a year, is granted helf the cost of a single passage by the normal route, by the class by which he is entitled to travel, towards the cost of his family's passages.
- 3. This family passage allowance will be made once only in each direction during a tour of service, and it will not be made in respect of a tour of service during which an officer's family de not actually make the journey.
- grant or not, may, if he wishes, travel by a lower class than that by which he is entitled to travel, with a view to the saving being applied towards the cost of his family's passages, provided that they travel with him or make the journey during the tour of service in question. Savings realised on a passage in one direction may not be utilised towards the cost of passages in the other direction. If an officer proceeding to England is provided with a return passage voucher, the "saving" in respect of the journey in each direction will be regarded as the difference between half the cost of a return passage by the class by which he travels and half the cost of a return passage by the class by which he is entitled to travel.
- 5. Officers receiving either or both of the concessions referred to in the preceding paragraphs will be required to sign an agreement by which they undertake to refund any balance of the grants which is not actually expended on passage tickets (any rebates, etc., allowed by the shipping company on family passages being taken into account), and to refund the whole of the grants in certain circumstances. No payments will be made until the agreement has been signed and evidence of the booking of the passages has been produced. An officer who wishes his family to follow him to East Africa should complete the necessary agreement before leaving England; otherwise no payment can be made to his family until advice has been received by the Crown Agents from East Africa that the agreement has been completed locally.

^{*}Temporarily extended to £700 a year. An officer whose salary exceeds £700 is granted the allowance less the amount by which his annual salary exceeds £700.

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6. Notes.

- (a) An officer's family travelling independently 111 may go by any class or route. The grant payable, if any, is however the same in all cases, vis., a maximum of half the cost of a single passage by the normal route by the class by which the efficer is entitled to travel, plus any saving accrued under paragraph 5 above.
- (b) In the case of Byssaland officers the family passage allowance is a maximum of half the cost of a passage by intermediate steemer between England and Beira; but when an officer entitled to the allowance is required to travel by mail steemer on public grounds (see section 1 2. (b), and is accompanied by his family, he may receive as family passage allowance a maximum of half the cost of a passage by mair whenever by the close by which he is entitled to travel. If he is not accompanied by his family, the allowance payable when his family make the journey will be half the cost of an invermediate passage plus any saving realized by the officer having travelled by a Louper class on the mail steamer than that by which ha is entitled to travel.
- [0] If an officer is required on public grounds to travel by a more expensive rotte than the north route, the full cost of his own passage is used, but the mount of the Camily passage allowance if any is not expected. If he travels by a lower claus than that by values he is entitled to travel, he may apply the sating towards his cost of his family a passages, provided that his family a passages, provided that his family actually accompanies him by the more expensive route. If an officer entitled to family passage allowance travels by such a route to shif his own convenience, the amount payable in all for his own and his family a passage will not exceed one and a half times the cost of a passage by the normal route by the class by which he is entitled to travel.
- (a) If an officer is required on public grounds to travel by a cheaper route than the normal route, the family passage allowance, of any, is not affected, and the saving realised on the officer's own passage may be applied towards the cost of his family's passages in the same way as the saving realised by an officer travelling by the normal route by a class lower than that by which he is entitled to travel (see paragraph 4 above). An officer who is permitted to travel by such a route to suit his own convenience cannot however be credited in this way with the saving realised on his own passage. A Nyasaland officer entitled to travel by sail stemer, but actually travelling by intermediate stemer to suit his own convenience, is however, regarded for this paragraph at that which would be normal in his case.
- (e) If a husband and wife are both in dovernment service and entitled to free passages in respect of that service, any family passage allowance payable in respect of their children will be limited to half the cost of one passage.

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^{*}As the fares by the Union Castle and British India lines between England and Bast Africa differ, the allowance will be based on the cost of passage by the line in whose steamer the officer actually travelled, or (if he actually travelled by an abnormal route) would normally have travelled.

III. Booking of Passages.

- The booking of Officers' passages to East Africa is arranged by the Crown Agents for the Colonies.
 The booking of officers' passages from East Africa to England is arranged by the Government under which the officer is serving.
- Officers proceeding to East Africa with their femilies should inform the Crown Agents at least six weeks before the appiration of their leave of the number of passages which their sequire. The Grown Agents will then request the Shipping Company to reserve berths for the officer's family at the same time as for the officer himself. There is no objection to officers negotiating direct with the Shipping Companies with regard to accommodation, but they should keep in bouch with the Crown Agents, who will eventually take even and pay the company direct for the accommodation reserved for the officer himself. The officer is himself responsible for arranging and paying for the accommodation provided for his wife or family, and he will be required to account for any family allowance granted to him.
- 3. Officers returning to England from East Africa should communicate with the local Government as to the booking of passages. The usual procedure is for the Covernment to arrange and pay for all passages and to recover from the officer any excess of the amount apent over the amount which he is entitled to receive under these regulations.
- 4. An officer returning from leave is required to return by the steemer sailing by the normal route at or next before the expiration of his leave, any unexpired leave being added to the officer's next period of leave. The privilege of carrying forward unexpired leave will not however be granted in the case of an officer returning by an earlier steemer than that sailing at or next before the expiration of his leave unless it is decided by the Secretary of State to be in the public interest that the officer should travel by the earlier steemer. Except in the case of Somaliland officials, a short extension of leave may be granted to enable an officer to return by a steemer later than the expiration of his leave if the required extension is shorter than the period of leave which the officer would have to defer by sailing by the steemer next before the expiration of his leave; but no salary will be granted in respect of any such extension unless it is decided by the Secretary of State to be for the convenience of the Government that the officer should travel by the later steemer.
- 5. An officer who wishes to take advantage of the concession mentioned in the last sentence of the preceding paragraph must inform the Crown Agents at least six weeks before the date of the expiration of his leave.

IV. Transfers.

- 1. In the case of direct transfers between Tropical African Dependencies, the Dependency which the officer is Transfer via England, the Dependency which the officer is leaving pays for the passage; in the case of transfer via England, the Dependency which the officer is leaving pays for his passage to England, and the Dependency to which he is going pays for his passage from England. Family passage allowence in such cases is payable in respect of any journey according to the rules in force in the Dependency paying for the passage.
- 2. When an officer is transferred to East Africa from a Dependency outside Tropical Africa, the whole cost of his passage is paid by the East African Dependency to which he is being transferred. The family passage allowance, if any, will not however exceed half the cost of a passage between England and East Africa by the normal route by the class by which the officer is entitled to travel.
- 3. When an officer is transferred direct from an East African Dependency to an appointment with selery not exceeding £800 a year in a Dependency outside Tropical Africa, liability for his passage and for his family's passages rests on the Dependency to which he is being transferred, in accordance with Colonial Regulation 121. There are a few Dependencies which do not accept that liability, and in such cases the officer must pay for his own passage. When, however, the officer is sent on leave to England prior to transfer, the East African Dependency which he is leaving pays for his passage to England and family passage allowance is granted only as provided for in these regulations.
- 4. When an officer has been transferred direct from one Tropical African Dependency to another during a tour of service, the cost of his passages to and from England when he eventually proceeds on leave, the family passage allowances, if any, and the officer's salary during the voyages, are payable by the Dependency to which he has been transferred.

V. Passages via Marseilles and other Continental Ports.

- l. When officers are required to travel via Marseilles on public grounds, the railway and steamer fare between London and Marseilles is paid by the Government. An allowance not exceeding £5 may also be made towards the cost of transportation of heavy baggage across France when it is not possible for this to be sent round by sea. No other expenditure, for example for meals on the train, can be refunded.
- 2. An officer travelling by an abnormal route (e.g. by Messageries Maritimes Steamer), who embarks or disembarks at Marseilles to suit his own convenience is not entitled to any refund ir respect of rail and steamer fare which would bring the total cost of his passage over the cost of an all-sea passage by the normal route. He is not in any case allowed any payment in respect of transport of heavy baggage or incidental expenses of any kind.

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- 2. When an officer is transferred to East Africa from a Dependency outside Tropical Africa, the whole cost of his passage is paid by the East African Dependency to which he is being transferred. The family passage allowance, if any, will not however exceed half the cost of a passage between England and East Africa by the normal route by the class by which the officer is entitled to travel.
- 3. When an officer is transferred direct from an East African Dependency to an appointment with salary not exceeding £800 a year in a Dependency outside. Tropical Africa, liability for his passage and for his family's passages rests on the Dependency to which he is being transferred, in accordance with Colonial Regulation 121. There are a few Dependencies which do not accept that liability, and in such cases the officer must pay for his own passage. When, however, the officer is sent on leave to England prior to transfer, the East African Dependency which he is leaving pays for his passage to England and family passage allowance is granted only as provided for in these regulations.
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3. An officer travelling by the normal route who disembarks at Marseilles to suit his own convenience will be refunded the cost of his own rail and steamer ticket from Marseilles to London: but the Covernment will retain, in the case of an officer whose passage had been booked by the all-ses route, any sum recovered from the Shipping Company in respect of the numsed partian of the officer's own ticket. The officer will not be allowed any payment in respect of transport of baggage or incidental expenses.

4. There is no objection to an officer who is travelling to men africa by the normal routs joining the steamer at Eracilles if it calls there; but the officer will be responsible for the galitical cost of his ticket and for any incidental expensions involved.

5. An extract the tisembarks at farseilles begins his late on the day lot on his disembarkation. An efficient to embarks at largeilles in a steamer which started is treated for the purpose of extensions of leave and algorithm of the wise he is regarded as having sailed from the largeilles.

6. The rules in this section apply, mutatis mutandis, to officers embarking or disembarking at Continental ports other than danseilles, except that when an orficer disembarks at such a port to suit his own convenience he will in he case be willowed any refund in respect of rail and steamer fare whis would bring the total cost of his passage over the aust of our all-aca passage by the normal route. If an officer disembarks at an Italian port his leave begins two days thereafte unless there is reason to suppose that he could have arrived ingland on the following day.

VI. Miscellaneous.

1. Detention Allowances. Officers unavoidably detained during their voyage at any port in Africa or asta when travelling by the normal route, or travelling by the normal route, or travelling by their routes on public grounds, are eligible for an allowance which is at present on the following scale:-

Officers travelling alone: 15/- per diem.

do. do. accompanied by their vives or families: 25/- per diem.

(Note: Kenya officials detained at Mombasa receive 10/- per diem if travelling alone, and 15/- per diem if accompanied by wives or families).

2. Period of Voyage. The time allowed as extra leave in respect of the journey to ingland is limited, in the case of officers permitted to travel by abnormal routes to suit their own convenience, to the following periods:

| Kenya and Uga | nda Officer | 30 days. |
|---------------|-------------|---|
| Zanzibar. | | |
| Tanganyika Te | rritory " | 37 days. |
| Nyasaland | | ((a) entitled to travel by mail (steamer 30 days* |
| | | ((b) entitled to travel by intermediate steamer 35 days. |

Somaliland

(Officers entitled to (first class passages, 11 days. (Officers entitled to (second class passages.16 days.

Any time taken on the voyage in such cases in excess of these periods is deducted from ordinary leave, but if the officer reached Durope and could have arrived in Lugland in a shorter period, his leave is calculated in accordance with persgraph 4 of Section V. A similar rule applies to officers permitted to return to East Africa by an abnormal route, that is to say, if the officer does not arrive at the Coast within the specified number of days after the expiration of his leave, the extra time taken must be without salary.

- 3. Officers domiciled outside the United Kingdom. When officers are permitted to take leave in countries other than the United Kingdom, the amounts payable by the Government in respect of passages, and the time allowed as extra leave in respect of voyages, may not exceed those laid down in the case of officers proceeding to and from England by the normal route.
 - In certain special cases Passages via the Nile. Uganda officers may be required or permitted to travel to England by the Nile route. In such cases the oreceives a grant (to be accounted for on arrival in In such cases the officer England) and makes his own arrangements for travelling. This grant is at present fixed at £100 or £75, according to whether the officer is entitled to a first or a second class ocean passage. Officers travelling via the Nile are at present allowed to send 30 oubic feet of baggage by sea at Government expense. family passage allowance in the case of an officer travelling via the Nile is, as in other cases, half the cost of a passage by the normal route by the class by which the officer is entitled to travel. In the absence of special instructions, the tour of service of an officer proceeding to England via the Nile is regarded as ending on the day before that on which he leaves Khartoum. If a Kenya officer is required to leaves Khartoum. travel via the Nile similar conditions apply; but if he is permitted to travel by this route to suit his own convenience, his journey is regarded as beginning when he crosses the Kenya border, and the amount payable by the Government in respect of his journey will not exceed what would have been payable if he had travelled by the normal route.

^{*}Applicable to officers entitled to travel by mail steamer who elect for their own convenience to travel by intermediate steamer.

VII. Grant of passages to locally engaged European Officers on retirement.

- l. If an officer resigns or retires in last airies, after having qualified for leave of absence under the regulations, he may be allowed, if he so desires, a free passage to the United Kingdom provided that he takes it within six months (or two months in the case of officers serving on agreement) of his resignation or retirement, but not otherwise. He will not be granted a passage back to last africa at Government expense except as provided below.
- 2. If a Medical Board has certified that it is necessary for health reasons that an officer should be granted leave outside East Africa, he may be granted a free passage to the United Kingdom, and, if he so desires, a free passage back to East Africa, even if he is not returning for further service, provided that he takes it within six months of the expiration of the leave granted to him, but not otherwise.
- 3. If an officer proceeds on leave of absence to the United Lingdom and resigns or retires during his leave, he will not be eligible for a free passage to least Africa unless his retirement is due to the Medical Adviser to the Colonial Office having reported that he is unfit for further service, in which case he may be granted if he so desires, a passage within six months of the expiration of his leave as provided in paragraph 2 of this section.
- 4. European officers whose homes are in South Africa, Australia, or elsewhere outside the United Eingdom will be treated as above mutatis mutanis. If such an officer proceeds to the United Mingdom on leave and then retires or resigns, he will only be eligible for a free passage to his home if he is certified unfit to return to his duties in mast africa.
- 5. European officers who were resident in India at the time of their engagement will be regarded for this purpose as having homes in the United Kingdom (unless their homes are actually in South Africa, Australia, etc.)
- 6. In each of the above cases the privilege of a free passage cannot be converted into cash, nor can a passage to another destination be substituted for that specified.

Colonial Office.

June, 1925.

II.

gar la Protectorate.



may be regarded as cancelled.

38292 GOVERNMENT HOUSE, UGAND

314.

26th July, 1925.

81r,

I have the honour to refuse your despatch, No.72 100 of the 4th March, 1925, translitting copies of a gravised edition of the memoratous regarding the passage arrangements for Muropest officers.

2. I observe that paragraph 1 of Section IV. of that memorandum, dealing with the incidence of cost of passage in the case of direct transfers between Tropical African Dependencies, lays down a different arrangement from that termerly in force; and I presume that the rating contented in paragraph 2 (b) of Mr. Churchill's despatch, No. 393 or the 30th June, 1922,

3. As regards paragraph 4 of Section VI. of the memorandum, the grant to officers permitted to travel by the mile route is £100 for those entitled to first class passages, and £75 for those entitled to second class passages. The higher rates mentioned in the memorandum were reduced in accordance with Lord

I have the honour to be,

Sir,

GO VERNOR

Your most obedient, humble servant,

1. J. Foreso

The Right Honourable

THE SECRETARY OF STATE FOR THE COLONIES,

Ac., &c., &c

Gw/38 zgz/w-E-A Uganda Juni 22/8/25

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Towers

I have to to ack the receipt

of your deal No. 314 9 the 28th

28 aug 1925

of July, and to inform you

that I am obliged to you for positing out two

inaccuracies in the memo.

regarding the harrage arrangements for European officers.

3 8/ ms.

9438292 hs the 18/8/25 ligania - canen 28 ang 1 . Se Gensternen britt up t the seen por tu. Jut. No 15479/25 of the 25th of June Dam in to inform you that his attention has been drawn to the following errors in the think Ni Rlodina gas regarding

90/38292/20mes 2/8/24 /s huckburgh. andle. sterion Smith sby-Gore - Conf (5) (15489) 15489 28 gampion coy 42 whiland any AN myiran cont 1/3 ag. H Ca.

28 ang with ref. to my coup disp. of the 26th of June, I have in to inform you that my attention has been drawn to two in accuracy in the third edition of the meninandum regarding passage arrangements for European officers serving in

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Gov/38292/25 SAfrica Caxis 23/4/25 ownie 24/9 fo vachey. Grindle. Masterton Smith rmsby-Gore. 26 September, 1925 I have et to finement to go, for AFT. Rhodons Your Information and guidance, and good ntice a revied elitim of the millesting. entry. wew want an regarding passage arrangements. The pervisor skiting the memorandum Kems was sent to you with my predicessor's ilt. 41 " their A confidentic day of a 200 Cept 1914.