

1923

KENYA

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44513

NO. 1278
GOV'S DEPUTY
NORTHCOTE

DATE
14TH AUGUST 1923

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CIRCULATION
Mr. Jaffris
Mr. Parkerson
Mr.
Gov. U.S. of S.
U.S. of S.
U.S. of S.
Secretary of State.

SUBJECT
MR D.C.M.P.D' SOUZA
LST GRADE CLERK , FOREST DEPT

The pension paper with M.B. Proceedings.
Requests sanction to pension of Shs. 2824-80p.a.
with effect from 16.7.23.

Previous Paper
✓

MINUTES
Approve by 11.9.23
C.J.G. 11.9.23
Accd 11.8.23
Wern

134

Subsequent Paper

KENYA.

NO. 1278.



GOVERNMENT HOUSE,

NAIROBI,

KENYA.

14th August, 1923.

44513

REC
RE 8 SEP 23

My Lord Duke,

I have the honour to transmit herewith a Form of Particulars required to be furnished in recommending Mr. D.C.M.P.D'Souza, I Grade Clerk, Forest Department, for pension.

2. Mr. D'Souza has been pronounced unfit for further service in this Colony by a Medical Board held on him in Nairobi on the 14th of March last; a copy of the proceedings is enclosed for Your Grace's information.

3. Mr. D'Souza's services date from the 16th of February, 1901, and he is, therefore, eligible for a pension in respect of twenty-two years. The pension is computed at Shs.2824-80 a year with effect from the 16th July, 1923 inclusive.

4. Pending the receipt of Your Grace's sanction to the pension recommended, I have authorized the grant of an alimentary allowance to Mr.D'Souza at the rate of Shs.2256/- a year with effect from the date quoted.

I have the honour to be,
My Lord Duke,
Your Grace's most devoted
and most obedient servant,

J. G. A. ...
ACTING GOVERNOR.

HIS GRACE

THE DUKE OF DEVONSHIRE, K.G., P.C., G.C.M.G., G.C.V.O.,
SECRETARY OF STATE FOR THE COLONIES,
DOWNING STREET, LONDON, S.W.

Receipt
Patch No. 278 of 14-8-1923

COLONIAL PENSIONS, &c.

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions in page 4.)

Name of Applicant Dionysio Caridade Mariano Pascoal D'Souza
 Office or Situation 1st Grade Clerk, Forest Department
 Recommended for a pension of Sh. 2824-80 a year
 Age _____
 Service in Years and Months 22 years 5 months and 0 days
 Salary or Wages (A s t u a l) Sh. 6768-00
 Emoluments Value of quarters (15% of Sh. 6240/-) Sh. 936-00
 Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed } Sh. 7704-00
 Cause of retirement Ill - health

Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment	Date of Commencement	Date of Termination	Salary per annum	Allowances &c.	Signature of Allowances &c.
1st Grade, Estate Dept., Uganda Prov.	16-2-01	31-1-02	2150		
	1-2-02	31-3-02	2400		
Department	1-4-02	31-3-04	2832		
	1-4-04	31-3-06	2880		
	1-4-06	31-3-07	3120		
	1-4-07	31-3-08	3360		
Grade Clerk, Sh. 3840/-	1-4-08	31-3-09	4200		
Sh. 240 to Sh. 1800 a	1-4-09	31-3-10	4500		
	1-4-10	31-3-11	4740		
	1-4-11	31-3-16	4800		
altered to Sh. 3840 by	1-4-16	31-3-17	5040		
40 to Sh. 5280 a year	1-4-17	31-3-20	5280		
Grade Clerk (minimum	1-4-20	15-7-23	6768		
240) a year					

Statement, if the circumstances warrant it, that the Applicant "has discharged his duties with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his Department," to be signed by any two of such Head Officers, if there shall be more than one, or by such Head Officer, if there shall be but one, together with "such a statement as will exhibit the merit, and value, and labour of the services of the Person recommended, embracing as long a period of his public service as can be authentically stated," and observations as to Special Services, Suspension, Reprimand, &c., with full particulars of any injuries received on duty, or other claims or matters for consideration.

Mr. D.C.D'Souza has discharged his duties with diligence and fidelity to the entire satisfaction of every Officer he has served under.

He is a most capable zealous, conscientious and hardworking man. He was at all times ready when the Department was understaffed, for various reasons, to take up any extra duties, that had to be carried out, besides his own. Beyond doubt he is an exceptionally good man.

M. J. ...

Ag. Conservator of Forests.

Computation, by the Treasurer, of the Pension, &c. —

I certify that the Pension which may be paid to the Applicant according to the Rules of the Colonial Service, amounts to two thousand eight hundred and twenty four shillings and eightycents (Sh. 2824-80) a year.

and I base my Certificate on the following calculation:

of 1st Appointment - 16th February 1901
of Retirement - 16th July 1923

	Years.	Months.	Days.
Actual service	22.	5.	0.
Deduct period of leave without pay	0.	0.	3.
TOTAL	22.	4.	27.

able service - 22 years
1 salary and emoluments - Sh. 7704-00 a year
Whereof 22/60ths - Sh. 2824-80 a year

[Signature]

[Signature]

For Treasurer,

THE TREASURY,

NAIROBI, 21st July 1923

The Colony and Protectorate of Kenya.

COLONIAL PENSIONS, &c.

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions in page 4.)

Name of Applicant **Dionysio Caridade Mariano Pascoal D'Souza**
 Office or Situation **1st Grade Clerk, Forest Department**
 Recommended for **a pension** of **Sh. 2824-80 a year**
 Age.....
 Service in Years and Months **22 years 5 months and 0 days**
 Salary or Wages (**A o t u a l**) **Sh. 6768-00**
 Emoluments **Value of quarters (15% of Sh. 6240/-)** **Sh. 936-00**
 Total amount of Salary or Wages and Emoluments on which Superannuation, &c. is claimed. } **Sh. 7704-00**
 Cause of retirement **Ill - health** **1**

Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment.	Date of Commencement.	Date of Termination.	Salary per annum Sh.	Allowances, &c.	Nature of Allowances, &c.
IV Grade, Estate Dept., Uganda Forest Department	16-2-01	31-1-02	2160		
	1-2-02	31-3-02	2400		
	1-4-02	31-3-04	2832		
	1-4-04	31-3-06	2880		
	1-4-06	31-3-07	3120		
	1-4-07	31-3-08	3360		
	1-4-08	31-3-09	4200		
	1-4-09	31-3-10	4500		
	1-4-10	31-3-11	4740		
	1-4-11	31-3-16	4800		
	1-4-16	31-3-17	5040		
	1-4-17	31-3-20	5280		
	1-4-20	15-7-23	6768		

10. Whether each of the Appointments held by the Applicant has been on the Fixed Establishment of the Colony.
Yes

11. Whether the duties of the several offices or situations held since the Applicant entered the Civil Service have been such as to require that the holder should give his whole time to the public Service.
Yes

12. Whether holding any other Public Appointment, or receiving or claiming to receive any Public Money by Compensation, Half-Pay or otherwise.
No

13. If any kind of Pension or other Allowance has been commuted under the Imperial Pensions Commutation Acts, 1869 and 1871, the annual amount of Pension or Allowance so commuted and the date of Commutation should be inserted.
None

14. Absence, to and ordinary Vacation leave, in each of the last 10 years:—

Period of Absence			Number of Days	Cause of Absence
1909	From 8-4-09	To 10-4-09	3	Extension of leave without pay.
1917	17-5-17	27-5-17	11	Extension of leave on half pay.
1919	"	"		
1919	"	"		
1919	"	"		
1919	"	"		
1919	"	"		
1919	"	"		
1919	"	"		

15. Date of Cessation of Duty ... 25th April 1923
 (Granted leave, with pay, from 26-4-23 to 15-7-23)

16. Date of Cessation of Salary ... 15th July 1923

17. Date from which, inclusively, Pension will Commence ... 16th July 1923.

Statement, if the circumstances warrant it, that the Applicant "has discharged his duties "with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his "Department," to be signed by any two of such Head Officers, if there shall be more "than one, or by such Head Officer, if there shall be but one, together with "such a "statement as will exhibit the merit, and value, and labour of the services of the Person "recommended, embracing as long a period of his public service as can be authentically "stated," and observations as to Special Services, Suspension, Reprimand, &c., with full "particulars of any injuries received on duty, or other claims or matters for consideration.

Mr. D.C.D'House has discharged his duties with diligence and fidelity to the entire satisfaction of every Officer he has served under.

He is a most capable, zealous, conscientious and hardworking man. He was at all times ready when the Department was understaffed for various reasons to take up any extra duties that had to be carried out besides his own. Beyond doubt he is an exceptionally good man.

W. Jackson
 AG. Conservator of Forests.

Computation, by the Treasurer, of the Pension, &c.—
 I certify that the P e n s i o n which may be paid to the Applicant

according to the Rules of the Colonial Service, amounts to **two thousand eight hundred and twenty four shillings and eightpence (Sh. 2824-80) a year.**

and I base my Certificate on the following calculation:—
 of last Appointment - 16th February 1901
 of Retirement - 16th July 1923

	Years.	Months.	Days.
Actual service	22.	5.	0.
Deduct period of leave without pay	0.	0.	3.
TOTAL	22.	4.	27.

onable service - 22 years
 salary and emoluments - Sh. 7704-00 a year
 whereof 22/60ths - Sh. 2824-80 a year

TREASURY,
 NAIROBI, 21st July 1923.
 The Colony and Protectorate of Kenya.
 Instructions.

INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

HEAD 1 OF PART I.—In the case of an Officer serving on the West Coast of Africa, a statement is to be whether he is a native of that Coast. (Colonial Regulations, § 430).

HEAD 2.—State the description of Allowances for which the Applicant is recommended, viz., Superannuation, Compensation, Compassionate Allowance, or Gratuity, and its amount. In the case of Officers claiming an addition to their Pensions in respect of Professional or other special qualification should be stated, and a reference should be given to the authority under which the claim is made.

HEAD 3.—If the service has been interrupted by one or more breaks, the word "broken" should be placed before or after the number of years and months, and the causes, dates, and circumstances of each break or breaks should be stated under heading 9.

HEAD 4.—If the person retiring has been in receipt of the same Salary, or in the class from which he retires, for the 36 months immediately before the date of his retirement, the actual annual rate of Salary or Wages at that date should be inserted, preceded by the word "actual." In other cases the average annual amount of Salary or Wages for the 36 months next preceding the date of retirement should be inserted, preceded by the word "average," but if the whole period of service is less than three years, then the average for the whole period of service should be inserted.

HEAD 5.—A general statement should be inserted of the average Annual Value, for the 36 months immediately preceding retirement, of each Emolument (exclusive of salary or wages) which is claimed to be included in the calculation of the Pension or Gratuity.

Whenever the value of a House or House Allowance, so ascertained, exceeds one-sixth of the salary and other emoluments which count for Pension purposes, it is to be reduced to one-sixth of that amount, so that it shall not exceed one-seventh of the whole.

Fees which an officer is allowed to retain for his own use will be taken into account for Pension purposes, with the other salary, at the annual average of the net receipts of the 36 months preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees such Office Expenses, &c., as an officer may have had to pay from his own resources, in performing the services for which he was remunerated by Fees; but deductions, however, from the Fees should be made in respect of Office Expenses provided for by Public Funds for the discharge of those duties to which a Fixed Salary is annexed. Statements of "Particulars" when forwarded to the Colonial Department should be accompanied by declarations from the retiring Officers, showing the amount received by them for fees, and amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to see to themselves of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one quarter of the Salaries, and Fees will not in any case be allowed to count for Pension purposes during the period in which the whole time of the Officer receiving them was not given to the Public Service.

HEAD 8.—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

In case of ten years' service or more, this certificate should be signed by two Officers, of whom at least one should, if possible, be a Salaried Officer of the Government.

HEAD 9.—As to "broken" service see HEAD 3

If the applicant has had any "acting" service, the details must be fully given, and a statement whether or not, during the "acting" service, he was connected with the Public Civil Service of the Colony.

HEAD 11.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forfeiting his claim to Pension, the facts are to be fully stated.

HEAD 14.—If the Applicant is liable to any deduction from his service under Clause 102 of the Colonial Regulations, the facts should be fully stated.

HEAD 19.—The length of service and other particulars of the computation are to be given. When an Officer's Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

HEAD 1 OF PAPER.—In the case of an Officer serving on the West Coast of Africa, a statement is to be added whether he is a native of that Coast. (Colonial Regulations, § 430).

HEAD 2.—State the description of Allowance for which the Applicant is recommended, viz., Superannuation, Compensation, Compassionate Allowance, or Gratuity, and its amount. In the case of Persons claiming an addition to their Pensions in respect of Professional or other special qualifications, this should be stated, and a reference should be given to the authority under which the claim is made.

HEAD 3.—If the service has been interrupted by one or more breaks, the word "broken" should be added before or after the number of years and months, and the causes, dates, and circumstances of the break or breaks should be stated under heading 9.

HEAD 4.—If the Pension retiring has been in receipt of the same Salary, or in the class from which he retired for the 36 months immediately before the date of his retirement, the actual annual rate of Salary or Wages at that date should be inserted, preceded by the word "actual." In other cases the average annual amount of Salary or Wages for the 36 months next preceding the date of retirement should be inserted, preceded by the word "average," but if the whole period of service exceeds three years then the average for the whole period of service should be inserted.

HEAD 5.—A special statement should be inserted of the average Annual Value, for the 36 months immediately preceding retirement, of each Emolument (exclusive of salary or wages) which is claimed to be included in the calculation of the Pension or Gratuity.

Whenever the value of a House or House Allowance, so ascertained, exceeds, one-sixth of the salary and other emoluments which count for Pension purposes, it is to be reduced to one-sixth of that amount, so that it shall not exceed one-seventh of the whole.

Fees which an officer is allowed to retain for his own use will be taken into account for Pension purposes, with regular salary, at the annual average of the net receipts of the 36 months next preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees such Office Expenses, &c., as an officer may have had to defray from his own resources, in performing the services for which he was remunerated by Fees. No deduction, however, from the Fees should be made in respect of Office Expenses provided for Public Funds for the due discharge of those duties to which a Fixed Salary is annexed. Papers of "Particulars" when forwarded to the Colonial Department should be accompanied by forms of declarations from the retiring Officers, showing the amount received by them for fees, and the amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to satisfy themselves of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one quarter the Salaries, and Fees will not in any case be allowed to count for Pension purposes during a period in which the whole time of the Officer receiving them was not given to the Public Service.

HEAD 8.—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

In case of ten years' service or more, this certificate should be signed by two Officers, whom at least one should, if possible, be a Salaried Officer of the Government.

HEAD 9.—As to "broken" service see HEAD 5.

If the applicant has had any "acting" service, the details must be fully given, with statement whether or not, during the "acting" service, he was connected with the permanent Civil Service of the Colony.

HEAD 11.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forfeiting his claim to Pension, the facts are to be fully stated.

HEAD 12.—If the Applicant is liable to any deduction from his services under Clause 102 of the Colonial Regulations, the facts should be fully stated.

HEAD 10.—The length of service and other particulars of the computation are to be given. When an average of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

EAST AFRICA PROTECTORATE.

Proceedings of Medical Board.

A Medical Board composed as under, assembled at St. George's Dispensary, Nairobi on the 10th of March, 1911 for the purpose of reporting on Mr. D. G. D'Souza, late Grade Clerk, Forest Department.

President..... Mr. J. A. Burns, M. C.

Members { Mr. Surgeon H. N. Carpenter
.....

The Board having assembled proceed to **read the history and examine the applicant.**

Frequently suffers from severe headaches and rheumatic pains. The latter specially affect the wrist joints and the metacarpal joints of the hands. He complains of general weakness and inability to sleep at night.

He is emaciated and debilitated. The joints of the fingers are thickened and the movements of the right wrist joint are defective. His general physical is poor. He is neurasthenic.

In view of the above and the fact that the applicant is constantly going sick. The Board consider him unfit for further service in this Colony.

President:)

[Signature]

Members)

[Signature]

Remarks by P. M. O.—

[Signature]

[Signature]

Principal Medical Officer.

Nairobi.....191

Downing Street

September, 1923.

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DRAFT.A *M. K.*
Bryndon

Sir,

MINUTE.

I have etc. to acknow-

ledge the receipt of Sir Charles

Bowring's despatch No. 1278 of the

14th^d Aug., and to inform you that

I approve the award of pension at

the rate of Shs. 2824.80 a year,

with effect from the 16th^d July,

1923, inclusive, to Mr. D.C.M.P.

D'Souza, late 1st. Grade Clerk,

Forest Dept.

I have, etc.

Mr. Jewell 12. 9. 23

Mr. *J. J. J.*Mr. *13/9*

Mr. Davis

Sir G. Grindle.

Sir H. Road.

Sir J. Masterton Smith.

Mr. C. G. G.

Duke of Devonshire.