

1923

E. AFRICA  
E. Africa.

502  
32250

REC'D  
JUN 27 1923

DATE

June 19 1923

Colonial

CIRCULATION:-

Mr. ~~Wagoner~~  
Mr. ~~Jeffrey McLaughlin~~  
Mr. ~~Stigeburg~~  
Asst. U.S. of S.

SUBJECT

Practice of sending Pension forms to Officers retiring from Col. service during leave in their country.

Perm. U.S. of S.

Part. U.S. of S.

Secretary of State.

Previous Paper

File  
1084 E.A.

MINUTES

You asked me to look into the origin of the practice of sending pension forms to Officers who are in their country at the time when their intention to retire is approved, with a view to their filling them up and returning them to the CO. for transmission to the Bureau.

(Wood) has searched for traces of rulings in the Subregimentaries (SREA, SRI) without discovering any. Mr Hunter has told him that so far as he knows, there is no such ruling, and that the practice is one which has grown up in the E. Afr. Africa Depots.

There is little practical utility in the method. The particulars furnished

23 July 23

24 July 25

Smallwood 148  
Hagan 1022  
Walt 409  
Blythe 227  
A. M. Jan 78

Subsequent Paper

MINUTES

MINUTES NOT TO BE WRITTEN ON THIS SIDE.

by an officer almost invariably require careful checking, and are sometimes quite valueless. The case with which I am dealing today (CRW Lane of Kenya) the officer has furnished as a statement of service merely the title <sup>Salary</sup> of his present app<sup>t</sup> and the date of his first appointment. He has reckoned 30% of his salary (then) as £240, and has stated the cause of his retirement as being to benefit by the means 30% allowance for quarters. (!)

H.H.D.

And this Mr Jeffrey tells me, was one of the rare cases in which it was thought that some really useful info might be obtained from the officer! H.H.D.

\* Correcting: £800 was the maximum of his scale. H.H.D.

In the case of Officers with mixed service it might be useful for the officer to state the approximate date of his service in various Colonies, but even so the statements have ~~not~~ to be checked.

At the same time we might like the statements to be prepared in forms the necessity of sending home numerous forms as soon as possible. In this connection

pl. See the annexed files of a det. to Kenya in the case of Mr CH. Reynolds. 3535EA

? ~~and~~ say S of S has had under consideration the practice which has been observed in the case of Officers who are in their country at the time that their intention to retire is notified to S of S, of sending them Forms of Particulars of Pension for completion as far as possible before transmission to the Governor. Say that no advantage appears to be gained by this practice, as the statements furnished by Officers have invariably require in any case to be carefully checked, and that it is therefore proposed to discontinue it.

But observe that it is essential, whether an officer is in their country or in the

Colonel at the time that his  
Protectors

~~intention to retire is well known~~  
retirement is approved, that

from the Governor's recommendations

as to the pension to be awarded

to him should be furnished

without delay, as otherwise

inconvenience is likely to be

caused to all concerned. Ask

therefore that you will take steps

to ensure that in all cases

where Officers retire in view

of releasing entitlements then to

retiring allowance, the necessary

particulars of pension are

furnished to S & S. in time to

enable the ~~action~~ award

of pension to be approved before

the expiration of the leave due

to the Officer (bearing in mind

where necessary the fact that Treas have to be brought in)

In the case of Keene,

write attention in this connection

to S & S's desk. No 798, of 13 June,

on 3535 GA

R.F.S. 27/6

170

The idea of abandoning  
our present practice was  
suggested to me (1) by  
the scanty nature of the  
info supplied by most  
Officers (2) by the arrival  
in two recent Maryland  
cases of <sup>completed</sup> forms  
from the Gov. Just after  
we had sent out to him  
forms partly filled in by the  
Officer.

In any individual case  
in which it was thought  
worth while we could  
ask the Officer to do his  
bit with the form - but  
I think that the general  
rule should be as Mr. Sed  
proposes and that we  
should write to Govs

accordingly

H.H.D.  
28/6

C.J.G. 28/6

I agree  
28/6

I had understood that  
the practice was to  
forward copy of form to

man from alleging after the  
fact that his business had  
been calculated in a wrong  
basis. There is little in this  
suggesting an other reason for  
the practice.

As proposed

Mr. Flood  
25/4/23

This seems to me to be a matter for  
general treatment. The present system in force  
at any rate in the Afr. Trop. Dept. seems to have its  
advantages, as the only disadvantage mentioned by Mr.  
Seed (the account for couple checking) is based on what  
I believe to be a mistake. It is not an objection to  
check the forms, & I don't think we can do so -  
the Nigerian Dept. The checking should be done by  
the form filled up by the prospective pensioner is not  
useful in order to avoid further reference to him - It should  
be sent out with the form.

It is the Dept. should be invited to  
their practice & views.

C.S.  
29.6.23

Mr. Cottonley's view, is, I think the  
correct one. There is always advantage  
in letting a man claim whatever he  
wishes - it avoids argument - and  
letting him state what service he  
thinks should count, and whether  
he can have an addition of 50% or not.

When a man formally fills  
up the form - as a rule

I quite agree  
if  
I don't altogether  
agree, in my opinion  
J.R.

Yes, I forgot to  
case only a couple of  
months ago

Not at all, but  
since no other  
one being done

505  
seems adequate saying "Mr. X. is retiring  
on pension as from the end of his leave  
it can be assumed that he has filled  
up the form locally & there is no need  
to send him one here. But when he is  
retired while on leave it is advisable  
to send him a form, and then let  
the Colony have it to play with. There  
is no need for us to check what the  
man says, the Colonial Govt. will do  
that, but it is necessary to check  
the result when it returns before  
C.O. are authorized to pay. I have known  
a pension to be checked & passed by  
two Auditors two Treasurers one Attorney  
General & one Governor - & yet be wrong.  
I would not disturb existing practice  
except that we need not check a  
prospective pensioner's attempt at  
filling the form up.

29.6.

I have always thought the practice  
wasteful waste of paper. In several  
pension cases at Stanley's example  
would not apply, as such persons  
are regarded as "The West  
Africa

African Dept. in sending with pension forms to officers who have been transferred to Africa, frequently enclose a lot of pensions from previous connection with the pension to be granted by the previous employer if this practice could be abandoned a certain amount of trouble would be saved (H Jun. 29, 1923)

I should have objection to this, as the Dept. do not seem to find this information necessary. J.C.

M. Lyall  
 Capt. }  
 2nd Lt. } Dept. To see minutes  
 3rd Lt. } above.  
 4th Lt. }  
 5th Lt. } any done?  
 Nigeria }  
 H. 3-7.

If the retirement of an officer from one of our Colonies is applicable in the country in which he has that 90% being kept and asked to arrange for the computation of his pension in the institution he may have an alternative idea of becoming this is so difficult about this as we can always take pretty well of his length of time. It is his pension will be in line to such arrangement as that indicated in the previous minutes and the advantages of the practice do not appear to be sufficiently obvious to justify its extension to our Colonies. (I do not see where the "ambiguity of argument" can come in. I should have thought that the natural tendency was for officers to obtain more than they are entitled to. It is apparently admitted that the complete form is usually a mass of inaccuracies and checking which is done by hand to a large extent.)

I agree. We do not want to adopt the practice of sending forms unless it is made general. J.C.

In F.S. Dept. the practice is similar to that described by Mr. Clutterbuck, except that, in the occasional cases which occur, when there is not sufficient time to get pension forms sent from the Colony before the expiration of any leave which may be due, usually the Gen. by Tel. as to the payment which may be made pending final computation of pension. This procedure appears to be adequate and I cannot remember a case in which the computation shown in the pension form has been queried by the officer.

J.P.  
 or J.P.  
 Paper finally J.P.

The practice in F.S. Dept. is similar to that described by Mr. Clutterbuck & appears to be adequate.

R.H.S. 517  
 I agree & would deprecate adoption of the Trop. Afr. Dept. practice for the W.S.  
 J.P.  
 not in his two queries J.P.  
 C.R.O. 2/7

F. Wood  
 This Dept. will obtain by reference to the existing practice. It is not appropriate to officers that when sent to the W.S. Force of the W.S. Force in a report course in another W.S. Colony which is not to be sent to the W.S. Force.

M'Clister  
 M'Clister

I agree with what M. Flood says - i.e. let us stick to the existing practice.

The only thing I would mention is to see that the man has exercised his choice between a full pension & a reduced pension & gratuity.  
 H.P. 7 P.J.B.

In F.S. Dept. the practice is similar to that described by Mr. Clutterbuck, except that, in the occasional cases wh. occur, when there is not sufficient time to get permission from the Colony before the expiration of any leave wh. may be due, <sup>usually</sup> the Gen. by Tel. as to the payment wh. may be made pending final computation of pension.

This procedure appears to be adequate & I cannot remember a case in wh. the computation shown in the permission has been queried by the officer.

J.P.P.  
24/7  
I agree pending 11/6/7

The practice in Govt Dept is similar to that described by Mr. Clutterbuck & appears to it adequate

R.V.S. 1/7  
I agree & would deprecate adoption  
in Trop. Aff. Dept. branches for the Col.

10/7  
We are here too queries  
SP/23  
CRD 2/7

Flood  
This dept will  
adhere by address to the  
existing practice. It is not  
inappropriate to suggest that  
where there is an arbitration  
say - i.e. let us stick to the  
existing practice.  
The only thing I write on these  
forms is to see that the man has  
received his choice between a full  
pension & a reduced pension + gratuity.  
M. G. L. H.  
M. G. L. H.  
10/7

I agree with what M. Flood  
says - i.e. let us stick to the  
existing practice.  
The only thing I write on these  
forms is to see that the man has  
received his choice between a full  
pension & a reduced pension + gratuity.  
M.P. 9.7 P.T.P.

The practice for W. Africa is  
 somewhat useful and should be  
 retained. Apart from the fact  
 that retiring W. African Officers have  
 to be asked whether they wish a full  
 pension or gratuity and reduced  
 pension, there are various points  
 which have to be watched eg. whether  
 a doctor claims a p.y. addition,  
 whether an Officer claims that his  
 previous service in the W.A.F.F. should  
 count for pension, whether an Officer  
 has had open vote service etc. The  
 Government of Nigeria told me just the  
 other day that the CO records about  
 the early service of Nigerian Officers  
 seemed much fuller and more  
 accessible than those in Nigeria  
 & asked that wherever possible we  
 should give the exact details on  
 points like above when reading  
 out the forms. H

Sir G. [unclear]  
 Sir H. [unclear]

Then

- (1) Make no general rule
- (2) Let us 2 Depts. stick to their  
 practice of sending pension forms  
 to officers whose retirement is decided upon while they are here.
- (3) Let other Depts. please themselves.

H. 10.7.

G. G.

11.7.23

S.A. Dept. to  
 T.P. -

~~W. A. Dept.~~  
 Mr. Stachey

So far as E.A.

Dept. is concerned I  
 presume that we may  
 proceed as proposed by  
 Mr. Sell. The arguments  
 for retaining the practice  
 in W. Africa are almost all  
 inapplicable in E.A.

Yours  
 H.P.D.

G. J. 12.7.23.

I hope that we may follow  
 suit in T.P. Dept, but  
 in view of Mr. Stachey's  
 marginal minute on  
 previous page I am not  
 sure

H.P.D.

12.7.23

With regard to A. Appofoke,

I think that, if the  
 proposals now under con-  
 sideration for service pensions  
 go through, it will be  
 found convenient to  
 record the particulars of a  
 man's service (especially  
 years & gross aggregate  
 salary) in a copy of  
 the form of his transfer  
 form; and these  
 particulars would be

submit to the secretary  
as a matter of course.

I would try the experiment  
of not sending the forms &  
see that how it works.

Wed. 13.7.23.

I agree. I am impressed by the fact  
that all the Dep'ts. except the W.A.,  
are perfectly happy without the forms.

C.S.  
13.7.23  
C.S.



added to the secondary  
as a matter of course.

I would try the experiment  
of not sending the forms &  
see if that how it works.

Wes. 13.7.23.

I agree. I am impressed by the fact  
that all the Depts. except the W.A.,  
are perfectly happy without the forms.

C.S.  
13.7.23  
ctna

C. D.  
R 18 JUL  
D 30

C.O. 32286/23

EA

DOWNING STREET,

(4/1/6)  
1-2-3  
5

23 July, 1923.

24 " 1923

**DRAFT.**

INDIA. NO. 33  
NANDA. NO. 34  
NIZIBAR. NO. 35  
HUNGARY. NO. 36  
SAGALAND. NO. 37  
MALILAND. NO. 38

O.A.G. 1022  
GOVERNOR. 409  
ACTING HIGH COMMISSIONER. 78  
GOVERNOR. 462  
O.A.G. 227  
GOVERNOR. 153

Sir,

MINUTE.

Mr. Seel. 18.7. 23.

Mr. Jeffries 18/7  
Mr. Downie 18/7/23

Mr. Davis.

Sir G. Grindle.

Sir H. Road.

Sir J. Masterton Smith.

Mr. Ormsby-Gore.

Duke of Devonshire.

I have etc., to inform you that

I have had under consideration the existing <sup>practice</sup> ~~arrangements~~ under which, in the case of officers whose retirement from <sup>the</sup> service is approved whilst they are in this country, <sup>a</sup> ~~the~~ Form of Particulars of Pension is sent to the officers for completion as far as possible <sup>before</sup> transmission to the Governor. Experience has shown that little advantage, if any, has been gained by this practice as statements furnished by officers on the forms are usually inadequate and <sup>invariably</sup> seldom if ever add to the information already <sup>used</sup>

~~Invariably require to be carefully  
record  
checked~~

I propose therefore to  
discontinue the practice and to  
await in all cases the receipt of  
pension papers from the Government  
concerned.

2 <sup>Take this opportunity to</sup> ~~observe~~ <sup>however</sup>, that  
it is essential <sup>whether</sup> where an officer is  
in the Colony or in this country  
<sup>Protractate Territory</sup>  
at the time when his retirement is approved,  
that the Governor's recommendations as  
to the Superannuation allowance  
to be awarded should be furnished  
without delay, as otherwise inconvenience  
is likely to be caused to all  
concerned. I have therefore to  
request that you will take steps to  
ensure that in all cases where officers  
retire in circumstances entitling them  
to pension, the necessary <sup>particulars</sup> ~~particulars~~  
~~particulars~~ are furnished in sufficient  
time to admit of my approving the  
<sup>before the expiration of</sup>  
award ~~of~~ the leave due to the officer.

(Protractate  
Ball etc. Kenya  
• T.T.  
Claims. to Kenya  
Territory. to T.T.)

In this connection it should be borne  
in mind that in cases where <sup>any</sup> portion  
of the pension is payable from the funds  
of a ~~Grant-in-aid~~ Dependency it is  
necessary for me to consult their <sup>Lordship's</sup>  
<sup>any payment</sup>  
Treasury before ~~the same~~ can be  
approved.

Subject to  
the financial  
control of the  
L.C. of the  
Treasury.

DRAFT.

TO KENYA ONLY.

(3535 BA)

<sup>will you attention, in this connection,</sup>  
I would draw attention to my  
despatch No. 798 of the 13th of June.  
I have, etc

MINUTE.

Mr.

Mr.

Mr.

Mr. Davis.

Sir G. Grindle.

Sir H. Road.

Sir J. Masterton Smith.

Mr. Ormsby-Gore.

Duke of Devonshire.

(Signed) DEVONSHIRE

L.L.L.A.

No. 798

London, England,  
13 June, 1948.

Sir,

With reference to my despatch No. 110 of the 18th of April, I have the honor to transmit to you, for your information, a copy of correspondence with Mr. H. Reynolds, late Executive Engineer, Public Works Department, regarding the compensation allowance for which he is eligible.

2. I feel compelled to observe that it is a matter for regret that the Government of Kenya should delay, as in this case, the transmission of papers of particulars for the calculation of compensation allowance or pension, as such delay necessarily gives rise to inconvenience both to the officer concerned and to this Department.

I have the honor to be,

Sir,

Your most obedient

servant,

SIR JOHN DEVONSHIRE