OPERATIONS IMPROVEMENT INITIATIVES AND OPERATIONAL PERFORMANCE: A SURVEY OF COMPANIES THAT PARTICIPATE IN THE COMPANY OF THE YEAR AWARD (COYA)

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DECLARATION

This research project paper is my original work and has not been submitted for a degree in this or any other university.

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CKNOWLEDGEMENT

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DEDICATION

In memory of my Late father mzee Malach Motari Gichana, for his wisdom and love of knowledge that has been the guiding principle in my quest for education and knowledge.

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To you all I say THANK YOU and I acknowledge God's providence during the entire course.

ABBREVIATIONS

ABM	-	Activity Based Management
AMT	-	Advanced Manufacturing Technology
BPR	-	Business Process Re-engineering
CAD	-	Computer Aided Design
CAM	-	Computer Aided Manufacturing
CIM	-	Computer Integrated Manufacturing
COYA	-	Companies of the Year Award
EDI	-	Electronic Data Interchange
ERP	-	Enterprise Resource Planning
GOK	-di	Government of Kenya
ISO		International Standard Certification Organizations
JIT	-	Just in Time Technology
KIM	-	Kenya Institute of Management
MRP (I)	-	Materials Requirements Planning
MRP (II)	-	Manufacturing Resource Planning
SME's	-	Small and Medium Enterprises

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ABSTRACT

The purpose of this study was to establish the relationship between operational improvement methods and operational performance. In this context, the study examined a classification of six improvement initiatives and 35 specific techniques in relation to eleven operational performance objectives.

The study focused on companies that participate in the company of the year award (COYA). Primary data was collected using semi-structured questionnaire and descriptive statistics was used for analysis.

Results showed that, most firms were familiar with the methods, with quality based being rated the most familiar and widely used improvement initiative. Others included Technology and Time-based methods. Quality, learning and growth, customer satisfaction and innovation were rated as common performance objectives sought in relation to improvement methods. Tests of independence revealed that improvement methods are related to performance objectives. The respondents stated the challenges and constraints in the utilization of the improvement methods to include among others; a rapidly changing environment, communication barriers and an absence of strategy.

On the basis of the findings of the study, recommendations on exploring and exploiting other improvement methods such as Gemba Kaizen (process-based) and technologybased is likely to offer a good competitive stand in future. Lastly, this study recommends further research areas on, specific improvement method and specific performance objectives, applications of the methods in the service sector or public sector and an analysis of pre and post implementation effects of any of the improvement initiatives on a specific performance objective.

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CHAPTER ONE: INTRODUCTION

1.1 BACKGROUND

1.1.1 Improvement Initiatives

Organizations today are faced with unprecedented competition on global basis. Today's environment is often turbulent. Stalk et al (1992) argue that, competition in such environment is becoming less like a game of chess and more like an interactive video game where competition should be treated as a "war of movement" with successful companies moving quickly in an out of products, markets and sometimes even entire business. In order to gain competitive advantage in this turbulent business environment companies are constantly being encouraged to make the transition to the latest management prescriptions, panaceas and theories which come and go rather like waves on a beach.

To succeed in today's environment an organization must focus first on customers rather than on products and production. But customers today are often unable or unwilling to specify the characteristics or features, of a product or service until they are ready to take delivery. According to Zachman (1992), this suggests a strategy of assemble to order of products custom built from standard components and uniquely tailored to each customer's specific needs. An assemble to order strategy applies not only to manufacturing and assembly but also to most service industries including banking and insurance as well as government services.

To compete organizations are downsizing and according to Drucker (1998), we are entering a period of change. A shift from command and control organization to information based organizations of knowledge specialists. The typical large business 20 years hence will have fewer than half the levels of management of its counterpart today and no more than one third managers." The need to improve the effectiveness of operations has over time, given rise to a series of philosophies, tools and techniques many of these appeared at the time to offer the solution to the continuing under performance of organizations. The faddish nature of such panaceas as value engineering, quality circles, flexible manufacturing systems, total quality management and worker empowerment often led to wide swings in managers perceptions of their value form 'good' to bad.

The idea of designing business for improvement has been around for a longtime and structured method, for doing this emerged in the 1980's. The failure of the pure systems approach hailed a new wave of improvement philosophies. Empowerment, agility, total quality, world class, MRP, benchmarking and re-engineering each aimed to radically alter the culture of operations as well as provide a different approach for building new infrastructural abilities. With the relentless pressure on performance which now prevails there is growing interest on business improvement initiatives.

The way in which the organization structures itself today when common data is readily available and can easily be shared is quite different from the way it had to be organized when the data was difficult to obtain. New business processes are emerging that are often crossing previous functional boundaries.

According to Tapscott and Caston (1992), a new corporation is emerging with fundamental restructuring and transformation of enterprises which in turn cascades across enterprises to create the extended enterprises, and re-casting of relationships between suppliers, customers affinity groups and competitors". These new corporations have moved beyond the constraints of organizational hierarchy. At their best these new philosophies and techniques have structures and motivation for the improvements efforts of ailing organizations. At worst, they have been regarded as vague concepts, which are unlikely to change an organization.

The most important decision for a manager embarking on any improvement path is that of selecting a direction for that path. As Hayes and Pisan (1994) describe the danger of improvement themes like "world-class" is that they do little to ensure that the long-term direction of improvement will fit with competitive needs of the business. Any improvement strategy should be closely tailored in direction and nature to the peculiarities of the individual firms situation. The most difficult challenge is that of building an appropriate infrastructure (systems policies, routines and common values understandings) rather then the installation of machines, plant and equipment.

In the last decade, there has been an exponential increase in the number of publications citing the attributes and impact of continuous and discontinuous change in the business environment. This impact of changes, according Scott-Morton (1992), can be felt in the areas of productivity performance, demographic, technological innovation and the growing demand form of market place for ever higher levels of service and quality. Without demonstrable positive links to improved performance, however improvement initiatives such as these may be classed by managers as just more 'fads' or buzzwords the proliferation of which have lead to initiative diminishing. Furthermore, some are widely regarded as 'a corporate miracle' of the 20th century. According to Harrington (1996), improvements initiatives are a way organizations do business.

In order to gain long-term competitive advantage many companies are focusing on these improvement initiatives. It is essential that these initiatives should be supported by process performance measurement. Assessing performance provides the opportunity of recognizing problems and taking corrective action (Harrington, 1996).

Although improvement initiatives have been used for almost 15 years most enterprises do not have an integrated and holistic system of gauging and linking them to performance. Despite dramatic changes in the business environment, performance measurement systems have only been affected marginally. Operational performance objectives including quality, speed, reliability and flexibility have been used quite often in the recent years. Additionally, Drury (2000) mentions that, the dominant performance monitoring has been financial measures. According to Kaplan and Norton (1992), in addition to

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financial performance measures, non-financial performance aspects such as customer satisfaction or job satisfaction still play a modest role.

1.1.2 Company of the Year Award

In today's business environment the best managed companies are distinguished by their capacity to learn, adopt and innovate in the midst of constantly evolving economic conditions, knowledge and technology. Today's consumer's demand that products and services be tailored to their specific circumstances. Thus future challenges to organizational management will be: to demonstrate effectiveness, a capacity to learn and a democratic accountability.

On this understanding the Kenya Institute of Management (KIM) launched the COYA award. COYA is an annual exercise whose objective is to identify and publicly recognize companies and managers who have excelled and continue to demonstrate excellence and integrity in their management practices. Participating companies are evaluated on wider issues that include: investment in human capital, better resource utilization, workplace and process design, documentation, information, communications, technology, creativity and innovation, quality management, financial management, marketing management and corporate citizenship management. According to the findings of the COYA ("Kenya celebrates management excellence", Daily Nation (Kenya), July 2005) exercise done in 2005, Kenyan participating companies are doing better evidenced primarily by increased earnings and bigger profits.

The goal of the company of the year award is (KIM, Bulletin July-September, 2005) to strive to identify and celebrate outstanding management excellence in creative problemsolving in business organization in Kenya. The number of participating companies has been rising from 18 to 25 in 2003 and 2004 respectively. As at 2005, there were 40 companies participating in the award. In addition the complexity, size and nature of business have also widened.

1.2 Statement of the Problem

Despite the application of improvement initiatives there are little studies to show how organizations have improved in operational performance. This study focuses on operations improvement initiatives as indicators of successful operational performance. A number of researches have been carried in Kenya addressing specific improvement initiatives. These studies have examined the strategic use of these methods by firms in the changing business environment (Kioko, 2000; Ngacho, 1999).

According to a research done by Ngure (2001), the perception of process improvement consulting on the manufacturing sector, the demand for process improvement services among Kenyan firms is very low and many are not aware of the potential for improved competitiveness.

Other research studies have looked at the importance of various change or methods of improvement such as Total Quality Management (TQM), Business Process Reengineering (BPR), Activity Based Costing (ABC), Advanced Management Technology (AMT), Benchmarking and Value analysis in assisting firm attain competitive advantage over its competitors (Gitonga, 2005; Omufira; 2001; Munyiri 2001). A major findings from this researches, is that the usage of improvement initiatives have added value to organizations process and delivery. Total Quality Management (TQM) and International Standards Certification (ISO) are evidenced as widely used techniques.

Ombura (2002), had widened the study by focusing on the use of all the techniques and not on a single methods or techniques. In his findings, whereas the multiple applications of the operations improvement programs deliver competitive advantage they are not equivalent in terms of scope and involvement.

To the best of the knowledge of this researcher no studies have been done in Kenya to establish a relationship between these improvement methods and improvement in operational performance. This study sought to answer the questions: -

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- (i) What is the nature of the relationship between operational performance and operation improvements methods?
- (ii) What are the challenges facing organization in their endeavour to use improvement methods?

This study was a survey of companies that participate in the company of the year award (COYA). It sought to establish the extent of operations improvements initiatives and their effects on operational performance.

1.3 Objectives of the Study

The objectives of the study were: -

- To determine the relationship between operations performance and the usage of improvement methods by firms participating in the Company of the year award (COYA).
- (ii) To establish the challenges facing the organization to meeting the operational performance improvement.

1.4 Importance of the Study

- The findings of the study will stimulate interest among managers and decision makers on the potential for improvement methods for building new operational capabilities.
- Academicians will find this study of interest, as it will show the practical extent to which operations improvement programs have been practically applied in real practice for enterprise excellence.
 - iii. The research will add new knowledge to the domestic industry. Aosa (1992) pointed out that, the available literature is full of case studies from the west and cannot be replicated without amendments in the firms operating in Africa as it has its own peculiar characteristics.

CHAPTER TWO: LITERATURE REVIEW

2.1 Improvement Techniques: Historical Perspective

Having experimented with a number of management fads such as collecting firms, like stocks and bonds into diversified portfolios, many western managers realized that corporate success was inherently transitory if not under-pinned by sound operational abilities at the operating- unit level.

In the 1970's firm frequently attacked the problem of operations performance by addressing structural aspects of their operations strategy (Hayes, 1980). Sudden dramatic restructuring led to organizational units being selected for survival on the basis of their cost (and occasionally quality) performance and under-performing units were closed or sold off. Components, even whole products were often outsourced to overseas suppliers, who could produce them at lower cost and thus provide an immediate apparent savings.

Such methods did rid operating networks of many poorly performing units, which were unlikely to get better overtime. According to Hayes et al (1988), organizational units are often unable to improve or perform because of the nature of the tasks assigned to them as well as measures used to evaluate their performance. Units may perform poorly because they have received the lowest share or investment capital, which leads to poor performance resulting in less investment. Secondly poorly performing units are often required to produce a wide variety of low-volume products or services just to support the product range.

In the 1980's technology apparently revolutionalised operations. Thousands of engineers' throughout the world worked to develop robots able to pick individual objects from a cluttered floor or wrote software that would supposedly slice through the complexity of managing a job-shop. More employees worked as visitor guides than as operators (Ramchandran, 1986).

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Automated systems, which wrested control a way from mistaken-prone operators while at the same time improving productivity and quality were touted as the new panacea. A number of Technological manufacturing systems emerged (MRP I, MRPII, FMS, CIM) each promising huge competitive leaps in performance. Whilst these new systems provided great advantages in tackling the information complexities in manufacturing systems that made a broad range of products and often improved the trade off between cost and variety, they failed to embody some critical elements of manufacturing competitiveness.

Despite these problems computer integration has become a necessary, rather than sufficient conditions for success in many operations (Rodgers et al, 1992). Long-term success however, demands the creation of ever-more powerful systems- ones that are difficult for competitors to replicate and are steadily improved. The 1990's oversaw the failure of the pure systems approach and an emerging new wave of improvement philosophies, empowerment, total quality management, world class, Benchmarking, ISO series and Re-engineering all aimed at radically altering the culture of operations as well providing a better approach of organizational infrastructural abilities.

According to Hammer (1993), at their best these new philosophies and techniques provides structure and motivation for improvement efforts of ailing organizations. At their worst, they become fuzzy clouds of semantic over kill. Infrastructural improvement and performance (Hayes et al, 1994) relies heavily on the synthesis of each of these approaches. It is of little use to 'empower' an unnecessary plant or seek computer integration without thought of the implications this will have for future opportunities.

Kenya's rate of economic growth has been declining steadily since the 1970's (ROK, 2000) and shows insignificant signs of improvements. Due to liberalization of the economy firms, which used to operate in a controlled environment are now facing competition. Based on this kind of environment it is deemed necessary to constantly improve operations within the firm for survival and sustained growth.

2.2 Understanding Improvement Methods

Organizations face challenges of choosing from a plethora of methods that claim to effectively and efficiently reduce costs and improve service and add value to customers. According to Euske and Steven (1996), the understanding of the four major components in improvement methods provide basis of assessing the applicability of a method in a specific situation, help to identify and define the problem, how to address it and who should address it, the potential weaknesses and opportunities linked to the various methods.

In trying to decide an improvement method, a manager need to understand, how comfortable the improvement team is with the methods focus or perspective, how well the team understands the method language, how much the team knows a about the methods tools and how effectively the team can use the tools to convert its output into specific actions and changes. Many issues internal and external have caused improvements to become necessary in today's market place (Andersen, 1999). The performance level of most processes shows a tendency to decrease overtime unless forces are exerted to maintain it. Today's customers are becoming more and more demanding. Supply and the quality of the supply are ever increasing which in turn cause the expectations to rise dramatically.

2.3 Focus of Improvements

Initiatives of building improvements are characterized primarily by the approaches described below. Hayes, Wheelwright and Clark (1988) suggest that, the common approaches include:

2.3.1 Reconfiguring the Structures

A common top down approach to boosting the performance of an operation is wholesale re-structuring of the operating strategy through plant rationalization and construction, the installation of new technology and provision of platforms that will permit and encourage continued improvement once the structural change is in place.

2.3.2 Demonstration Project

It provides an opportunity for the firm to make a bold leap in its operating capabilities as it focuses on one part of a firms total operation. It will assemble the very best people, ideas and technologies to show what can be done and how the operations may be carried out in a radically different way than the operations extent in the firm. Such projects break free of existing inhibitive norms in the company, challenges and motivate most able people in the firm to become pioneers and free themselves of the bureaucratic bonds which may have been stifling their imagination and careers.

2.3.3 Continuous Benchmarking

The most valuable form benchmarking for improvement is operational benchmarking which compares ones own operations with another using physical clearly measurable characteristics such as lead-times, variable cost, yields, defects etc. It is a diagnostics method for assessing what degree of improvement is possible but also provides the beginnings of improvement method itself.

2.3.4 Business Process Improvement

There are infinite ways to slice an operation into its constituent processes but some clearly dominate an operation and hence provide an excellent starting point for an improvement path. The focus on process improvement grows from the fact that traditional departmental subdivisions have become an increasingly frayed approximation to the optimal.

2.3.5 Bottom-up Improvement

Building improvements from the ground up is the implicit objective behind the empowerment of the early 1990's. Many firms showed tremendous improvement in performance as a result of what might be termed as 'grass roots improvement efforts. The strategy addresses why change must occur, what is it that needs to be improved, how the improvement will take place and how the change will affect each individual's job.

2.4 Specific Improvement Methods

According to Euske and Steven (1996) there are several improvement methods but collectively can be clustered into six based on common perspectives, similar languages and shared tools. These include quality based, time based, employee based, technology based, process based and activity based methods in each cluster the methods are closely related to each other than those in the other cluster.

2.4.1 Quality Based Methods

Quality improvements started in the United States in the early 1980's. When Deming first introduced Total Quality Management (TQM), the Japanese adopted the philosophy while the U.S rejected its principles. During those ensuing years Japanese industries made very successful progress with quality and production by adopting TQM principles of Deming along with Juran, Taguchi and others. TQM has not been successful; a survey conducted for a report made by electronic business magazine (Burrows, 1992) showed that no contacted companies had ended their TQM program and 90% of the companies using TQM had indicated their quality had improved when compared with their competitors.

TQM is defined as both philosophy and a set of guiding principles that represent the foundations for continuous organizational improvement (Joseph et al; 1994). It is a management system that has customer satisfaction as its prime business objective.

According to the organization that annually presents the prestigious Malcolm Baldridge National Quality Award (Millen; 1993). TQM promotes the ideas of: Knowing your market; never sitting on your laurels; and trying to be a head of your time.

The management system endorsing TQM begins with top management commitment and leadership. Management determines the total quality scenario for its organization and must review and encourage its progress towards its achievement. According to Mueller and Stuart (1994), the important features of TQM include: communication of all quality concepts, employee commitment to continuous improvement and systems based on a comprehensive approach of collecting analyzing and acting on information with respect to customer satisfaction.

In order to understand what practices are necessary to increase performance organizations have begun using benchmarking as a way of acquiring knowledge and improving further. Benchmarking can be defined as the search for industry best practices that lead to superior performance (Camp, 1989). Pioneered by Xerox, benchmarking has been widely adopted by companies as an improvement initiative (Port and Smith, 1992). At the core of successful benchmarking lies a regular documented worldwide scan for organizations that are skilled at what they do, regardless of industry (Garvin, 1991). As a process for measuring your performance against best-in-class companies, then using the analysis to meet and surpass the best-in-class companies (Pryor and Katz, 1993) benchmarking is one way of identifying and understanding the practices needed to reach new goals. The inclusion of benchmarking in the Baldrige Quality Award reflects its popularity (Hackman and Wageman, 1995).

Other quality-based techniques include the ISO 9000 standards for internal quality and awards including Japans Deming prize. More recently quality has become a key basis for competition (George et al, 1990).

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2.4.2 Time Based Methods

The time-based methods use time based analysis tools such as cycle- time maps, set up reduction, supplier audits, JIT and physical flow analysis. A 'time' perspective relates to them. According to George et al (1990) time – based competition is projected to add further challenges business.

2.4.3 Employee-Based Methods

Workforce health and quality of working life should be treated as an important aspect in organizations. They should be incorporated into a sound performance measurement system. Employee aspects may cover a broad range of subjects including communication, job conditions, physical discomfort, psychological well being and workload supervision opportunities for growth or socialization. According to Dilworth (1992) time based methods include compensation, empowerment skill-based pay, learning organization, self-directed work teams and broad banding. The human related issues are considered as key enablers of improvement/ change in an organization (French et al, 1994; Cummings et al, 1998).

2.4.4 Technology Based Methods

The technology-based methods are based on the perspective of information usage. This method include: EDI, CIM, CAD, C, MRP and JIT. Technology based methods could identify how workers are sharing information (Davenport, 1993).

2.4.5 Process Based Methods

The process-Based methods involve studying process components and activities to understand process flow. Workflow systems support execution of process (Mclellan, 1996). According to Edward et al (1994) business process redesign is a vision led structured methodology for the fundamental rebuilding of business process through balanced interactions of work tasks, people, information Technology. A conscious reshaping of an organization behind a new corporate vision, the market place and the customer. Using a holistic 'fresh start approach' business process redesign reviews all business activities from end to end.

This may result in a redefinition of processes, organizational structures and technology to allow the company to streamline, delete or change the way in which work is done. Caron (1993) argue that the ultimate objective of business process redesign is to yield sustainable improvements in profitability, productivity, service and quality, whilst maximizing the potential of the individual and the team.

The focus on process improvement rather functional improvement, grow from the fact that traditional department subdivision of operations has become an increasingly frayed approximation to the optimal. Stalk et al (1992) relates to an example in which organization may make more sense to organize an operation around the process that delivers the order through a small mini- factory focused on small set of jobs, from order entry to delivery rather than glean the load- sharing advantages of a larger manufacturing shop which might have been appropriate for increased asset utilization but a disaster for lead times and responsive to customers.

2.4.6 Activity-Based Methods

Activity-based, are methods of accounting for overheads which are particularly suitable for an advanced manufacturing Technology environment. Throughout much of the past, cost has been a major basis of competition (George et al, 1990). Activity-based costing has led to the development of Activity-based management (ABM), the management process that uses the information provided by an activity-based cost analysis to improve organizational profitability (Drury, 2000). Activity –based management includes performing activities more efficiently, eliminating the need to perform certain activities that do not add value for customers, improving the design of products and developing better relationships with customers and suppliers.

2.5 Popularity of Improvement Methods

According to Nazim et al (1995), the commonly used methods in industry are TQM, JIT, concurrent engineering benchmarking business process reengineering and networking methods. Euske et al (1996) states that empowerment an employee-based method allows people to innovate and use their own judgment, thus it focuses on the individual employees role. Activity based costing, an activity- based method identifies costs with outputs and thus focuses on the work that employees perform and the cost of performing it. JIT management a time- based method reduces waste delay and unevenness and thus focuses on minimizing their impact on the organization. Process mapping, a process-based method takes a process view of interdepartmental processes with the ultimate focus on better coordination with upstream suppliers and downstream customers. Benchmarking allows a firm to compare its performance with that of its competitors, which inturn is used as an input for planning to achieve continuous improvement (Nazim, 1995).

2.6 Operations Measurement

In today's competitive business world, enterprises must continually improve the quality of their products and services to stay a head of the competition. During the past few years many organizational efforts have been undertaken by modern enterprise, wherein a process-centered company has received a lot of attention. In this context assessing process performance is essential because it enables individuals and groups to assess where they stand in comparison to their competitors. In addition (Alaa and Noble, 1996) assessing performance provides the opportunity of recognizing problems and taking corrective action. In recent years Andersen (1999) operational parameters of performance measurements includes quality cost, speed, reliability and flexibility.

According to Andersen (1999), performance measurement is the system of quantifying action, where measurement means the process of quantification and the performance of the operation is assumed to derive from actions taken by its management. Performance is here defined as the degree to which an operation fulfils the five objectives, at any point in time in-order to satisfy its customers.

Table 2.1: Measures of Operational Performance

Performance	Some common measures
objective	a. Returns of investment, revenues, residual income and ability to stay
Quality	Number of defects
	Level of customer complaints
	Warranty claims
	Meantime between failures
	Customer satisfaction score
Speed	Customer query time
	Order lead time
	Frequency of delivery
	Actual verses theoretical throughput time
Flexibility	Time needed to develop new products
	Range of products/services
	Machine change-overtime
	Average batch size
	Average capacity/maximum capacity
Dependability	Percentage of orders delivered late Average lateness of orders.
	Meeting deadlines
	Mean deviation from promised arrival
	Schedule adherence
Cost	Minimum delivery time
	Variance against budget
	Utilization of resources
	Labour productivity
	Added value
	Efficiency
	Cost per operation hour

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Simons (2000) argues that an improved performance measurement system should include financial parameters derived from accounting systems. According to Simons (2000) performance measures from the accounting systems include costs/expenses incurred, divisional profits, Returns on investment, revenues, residual income and ability to stay within budgets. According to Kaplan and Atkinson (1998) financial measures have traditionally been used and continue to be the most widely used.

These measures only reflect the financial performance of the organization. Additionally these measures (Drury, 2000) focus on areas such as competitiveness, product leadership and flexibility in responding to changes. Kaplan and Atkinson (1998) report that companies are now shifting from the industrial age competition to information age. The excessive reliance on financial measures (Simon, 2000) leads to over emphasis on external financial reporting; low awareness of operational issues; lack of understanding of how value is created and under-valuation of intangible assets such as intellectual capital.

According to Simon's (2000) changes in global markets, concern on an individual contribution to the overall performance and provision of information for future value creation through investment in customers and suppliers requires wider performance measures for long-term success.

Kaplan and North (1993) highlighted other performance measures to include measures such as market share, extent of innovation and customer satisfaction. These measures supplement the traditional financial measures. They are focused on corporations or organizations with strategic business units (Kaplan and Norton, 1996).

2.7 Improvement Methods and Operational Performance

To gain long-term competitive advantage many organizations are focusing on improvement initiatives. It is argued that improvement is stepwise and essentially should be supported by a holistic performance measurement system. Despite dramatic changes in the business environment performance system have been affected only marginally (Ansoff and McDonnel, 1990) both top management and lower management assess enterprise performance mainly through financial measures and non-financial aspects.

A consensus is emerging that successful firms of the future will be those that embrace continuous change as a business paradigm. Such firms will be able to adapt to changes in the market place and lead to the market in directions optimal to the firm's goal by continually adapting the products, process and internal structures to changes in business environment (Nigel et al, 2001).

The period 1990's onwards has been witnessing dramatic shift in paradigms in the manufacturing and service sector of the Kenyan economy. From the predominantly protected business environment in the 70's and 80's to the liberalized free market economy (GOK, 2003). The free market economy has exposed firms to unpredictable business environment resulting in numerous corporate reorganizations with a view to improving performance and survival.

The challenge is thus to determine the change in operational performance as a result of use of improvement methods. The focus of this study is therefore to address the relationship between performance and extent of usage of improvement initiatives and overally the challenges facing the organizations using these methods.

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CHAPTER THREE: RESEARCH METHODOLOGY

3.1 Research Design

This study sought to establish the relationships between operations improvement initiatives and operational performance, it also sought to establish the challenges facing organizations using these improvement methods. For this purpose the study was a combination of survey/exploratory research and descriptive research designs owing to their capability to address the objectives.

3.2 The Population

The population of study comprised of all companies (manufacturing and service) that participate in the company of the year award. As at June 2005, there were 40 companies participating in this award. Companies participating in this award provide a good crosssectional analysis of how firms build their improvement initiatives and the impact on operational performance. Participating companies have shown willingness for continued improvement and excellence through better management practices.

3.3 Data Collection

Primary data was collected using a structured questionnaire. The questionnaire will contained both open ended and close-ended questions. The open-ended question were aimed at obtaining qualitative data on the general overview of the operations improvement methods. The close-ended questions were used to obtain quantitative data for statistical analysis. To ensure validity and reliability of the questionnaire was pre-test it based on study objectives. For the secondary research, analysis of companies published prospectus, promotion materials, websites sources and annual reports was done to assess information on usage of improvement initiatives and operational performance.

The target respondents were the operations managers or their equivalent in these organizations. Administration of the questionnaires was done on the basis of 'drop and pick later' method, but the researcher was available to clarify any questions that may not have been clear. Where the companies head offices were located outside Nairobi the questionnaires were e-mailed.

3.4 Data Analysis

The data collected was edited, coded and tabulated before final analysis. The analysis was both descriptive and inferential. Descriptive analysis used tables, charts and graphs for illustrations; content analysis employed averages, percentages proportions and explanations.

The descriptive statistics provided a general picture on how firms build on improvement programs, the extent of usage of improvement methods, operational performance level in relations to improvement methods and challenges.

Inferential statistics was used in drawing conclusions. The study tested if there is a relationship between operational performance and improvement methods. The study employed statistical tests of significance to measure the relationships between the variables and how the various variables interact with each other. All inferential tests were at 5% level of significance.

the dot companies period with grad term at 11.0%, commented, manufacturing, the dot and activity entropy of yours in operation, average number of star and the activity based on pumber of yours in operation, average number of star and the activity accesses revealed the most of the firms have been in existence at at low the dot at most over 10 yours. 27% of the firms have less them 100 employees, thereby indexed that a second compation of 0.53 of the firms have enrust sales and by indexed that a second compation of 0.53 of the firms have enrust sales and by indexed that a second compation of 0.53 of the firms have enrust sales and by indexed that a second compation of 0.53 of the firms have enrust sales and by indexed that a second compation of 0.53 of the firms have enrust sales and by indexed the same from the rest and to improve their operatorial effectiveness or indexed the same encoded to improve their operatorial effectiveness or

CHAPTER FOUR: DATA ANALYSIS AND FINDINGS

4.1 Introduction

This chapter analyses the data collected and presents the findings. The data is analyzed and presented in the form of proportions, means, percentages and tables. An inferential analysis using the student's t-test was employed to show the significance between performance and usage of improvement methods. The challenges facing the organizations to meeting the operational performance improvements were documented. The population of study consisted of 40 companies participating/participated in the company of the year award (COYA) as at June 2005. The collection instrument was administered to the respondents through 'drop and pick later' method and in most instances, the researcher was available to clarify on questions that were not clearly understood. The data was collected from 18 firms out of the 40 contacted. This represented a response rate of 45.0%.

4.2 General overview of the firms

For the purposes of COYA, companies are classified as small and medium enterprises (SMESs) if they have a turnover not in excess of Kshs500 million, an Asset base not exceeding Kshs500 million and whose total employment did not exceed 100 persons (IFC, 2005). The companies are either manufacturing, agricultural, investment and finance or commercial and service. From the respondents it was shown that, finance and investment companies participating are few at 11.1%, commercial, manufacturing, assembly and service categories are relatively represented with manufacturing at 39%. The findings based on number of years in operation, average number of staff and estimates annual turnover revealed that most of the firms have been in existence as at low as 8 years and at most over 50 years. 22% of the firms have less than 100 employees. The study indicated that, a sizeable proportion of 0.33 of the firms have annual sales exceeding Kshs1 billion. Thus, there's need to improve their operational effectiveness on a continuous basis so as to remain competitive.

Respondents were asked to indicate the extent of familiarity with operational improvement methods as tools for operational performance. Table 4.1 below illustrates the findings.

Improvement	Little	Little	Familiar	Very familiar
Method	unfamiliar	familiar%		%
	%	96	%	
Quality based	-	88.4	27.7	66.7
Time based		72.2	44.4	53.3
Employee based		66.7	33.3	38.8
Technology based		77.7	33.3	· 61.1
Process based		55.5	27.7	38.8
Activity based	5.5	5.5	27.7	33.3

Table 4.1: Familiarity with improvement methods.

Source: Survey Data

With regard to which improvement methods are familiar, the survey data revealed that majority of the firms were familiar with quality based methods leading with a response rate of 66.7%. This was followed closely at 61.1% and time based at 53.3%. Activity based methods and Employee based methods accounted for only 33.7% and 27.7% respectively. This confirmed with similar researchers done earlier (Ombura, 2002). This finding implies that most firms in Kenya have a primary concern on quality and this reflects their growth over the years.

4.4 Extent of usage of improvement methods

From the observations of familiarity with improvement methods Table 4.1 above, the study probed further the extent of usage of the methods, and the findings are tabulated in Table 4.2. The results of the probe established further that Quality methods were widely

used confirming to their familiarity. Technology and Time based accounted for 77.7% and 72.2% respectively. Employee based methods and Activity based method accounted for 15% and 22% respectively. It is evidently clear from the survey results that Kenyans firm are building structures, system and procedures for the enhancement and implementation of Quality, Technology and Time based improvement methods, little attention is given to process based and Activity based methods.

Improvement method	33.3	Great extent	Little extent	
		%	%	
Quality based	55.5	88.8	-	
Time based	11 AV	72.2	5	
Employee based		66.7	16	
Technology based	11.1	77.7	11	
Process based		55.5	-	
Activity based		44.4	22	

Table 4.2 Extent of usage of improvement n	nethods
--	---------

Source: Survey Data

The following tables 4.2a, 4.2b, 4.2c, 4.2d, 4.2e and 4.2f shows the findings the specific improvement techniques and improvement objectives.

4.4.1 Quality-Based Methods

The quality based objectives included, client satisfaction, quality service and employee motivation. Total quality management (72.2%) and international standards organization (55.5%) are the highest percentage of responses. The findings are illustrated in Table 4.2a. From Table 4.2a, the most popular method in the quality based category was total quality management and International Standards Organizations. The improvement objectives for Total Quality Management were client-based satisfaction and quality of service whereas for International Standards Organization (ISO) employee motivation was further identified.

Table 4.2a Quality-Based Methods

Percentage	Objective				
response	Client satisfaction	Quality service	Employee motivation		
%	%	%	%		
elvarious obje	tives adopted in the use	ee of this method	s w/cre		
72.2	33.3	11.1	y and_		
33.3	spire skills. The findin	s are taindated in	Table		
55.5	11.1	11.1	5.5		
11.1	-	-	-		
	Oblective				
11.1	5.5	esponsi-le TAe	5.5		
	Percentage response % 72.2 33.3 55.5 11.1 11.1	Percentage Client satisfaction % % % % 72.2 33.3 33.3 - 55.5 11.1 11.1 - 11.1 5.5	Percentage response Objective Client satisfaction Quality service % % % % 72.2 33.3 33.3 - 55.5 11.1 11.1 - 11.1 5.5		

4.4.2 Time-based methods

Table 4.2b Time-based methods

Compensation	50.0	Percentage	-	Objectives	
Method		response	Reducing downtime	Minimizing rework and scrap	Zero defects
agaization		%	%	%	%
Just in time.		55.5	22.2	-	-
Concurrent engineeri	ing	16.7	-	-	
Overall equipment		zatica, empoy	erment and o	improsation are t	10 010 -1
effectiveness		33.3	11.1	eldusi scodustie	5.5
Total production mai	intenance	33.3	5.5	5.5	16.7
Supplier certification	1	55.5	5.5	11.1	-

Source: Survey Data

The most popular method for Time-based methods was Just in Time and supplier certification with a percentage of 55.5%. Reducing down time and ensuring zero defects were the widely objectives for time-based methods.

4.4.2 Employee – based methods

Employee-based methods includes, empowerment compensation skilled based pay, and organizational learning. The various objectives sought in the usage of this methods were identified as; reward based on performance, individual productivity, responsibility and accountability, and encouraging staff to acquire skills. The findings are tabulated in Table 4.2c.

	Objective					
Method	% response	Reward based	Individual productivity	Responsible and accountable	Acquire skills	
TOB) egraduate	%	%	%	%	%	
Empowerment	66.6	22.2	16.6	11.1	5.5	
Compensation	50.0	22.2	-	-	-	
Skilled based	27.7	-	11.1	5.5	5.5	
рау	88.8	5.5	11.1	-	33.3	
Learning organization	A.M.				-	

Table 4.2c Employee based methods

Source: Survey Data

From table 4.2c; learning organization, empowerment and compensation are the most popular methods. Reward based on performance, individual productivity and encouragement of staff to acquire more skills were some of the widely set improvement objectives.

4.4.3 Technology - based methods

Firms are responding to technological changes and setting up their process and systems using technology based methods that includes; Electronic Data Interchange, Computer Aided Design, Computer Aided Manufacturing, Manufacturing Resource Planning and Enterprise Resource Planning. The objectives that were sought included; data availability, networking and efficiency. The findings are tabulated in Table 4.2d.

	Objectives					
Techniques	% response	Data Availability	Networking	Efficiency		
	%	%	%	%		
Materials Requirements	mment. 00	er improvement k	abiectives stated in	haded: was		
Planning (MRP I)	27.7	riterina - an or m	undanoic-	_		
Electronic Data	50.0	-	_	-		
Interchange (EDI)	hoas					
Computer Integrated	16.6	16.6	-	5.5		
Manufacturing (CIM)	Vu response		Objectives	010		
Computer Aided	16.6	Co-	El-Monting	55		
Design (CAD)		mini mizaria	al marter	0.0		
Computer Aided	5.5		-	-		
Manufacturing (CAM)	186					
Manufacturing	22.2		5.5	5.5		
Resource			0.0	5.5		
Planning (MRP II)						
Enterprise Resource	50.0	-	22.2	11.1		
Planning (ERP)			22.2	11.1		

Table 4.2d Technology based methods

4.4.5 Process Based Methods

Table 4.2e Process Based Methods

	Objectives					
Method	% Efficiency response		Savings in time	Process alignment		
the copy official impovement	%	%	%	%		
Benchmarking	61.1	38.8	The reaches	additionally		
Business process re-engineering	38.8	5.5	enturing react	11.1		
Process mapping	38.8	ment regissiq	es for abjecti	27.7		

Source: Survey Data

The most popular method was benchmarking. The improvement objectives were efficiency and process alignment. Other improvement objectives stated included; waste elimination, function re-alignment and elimination of redundancies.

4.4.5 Activity-Based Methods

Table 4.2f Activity Based Methods

	% response	Frequency	Objectives				
Method		Cost minimization	Elimination of waste	Efficiency			
	%	%	%	%			
Distributed channel cost	16.6	-	- 0.00	-			
Customer costing	61.1	5.5	5.5	11.1			
Product costing	33.3	5.5	- 0.6	5.5			
Target costing	-	1.	0.6				
Activity-based	16.6	11 -	0.6				
management		12	0.6				
Economic Value Analysis	44.4	-	_	11.1			
Source: Survey Data So							

Source: Survey Data

Customer costing was the most popular method with improvement objective being efficiency.

It is evident from the survey results that different objectives are sought by Kenyan firms that employ different improvement methods. Quality improvement methods, satisfies objectives related to customer satisfaction and employee motivation. Employee based methods satisfied wider objective as illustrated by Table 4.2c. The results additionally revealed that enterprise resources planning (ERP) and manufacturing resource planning (MRPII) were widely used technology improvement techniques for objective, related to networking and efficiency. As the rate of technology pace accelerates, management challenge is to optimize their use for competitive advantage.

4.5 Choice of operational measures for operational performance

The respondents were asked to indicate the choice of measures for operational performance. Table 4.3 below tabulates the findings.

Operational Measures	Frequency	Proportion
Quality	16	0.88
Learning and growth	14	0.77
Speed	14	0.77
Flexibility	12	0.66
Cost efficiency	11	0.61
Financials (profits, revenues)	11	0.61
Market share	observed 11 at. fitting	0.61
Innovation	a quality, 11 ming an	0.61
Customer satisfaction	12	0.61
and mentioned included communi	y satisfaction, and chara	holder value. These fiedings

Table 4.3: Choice of operational measures for operational performance.

Source: Survey Data

Quality, speed, learning and growth are indicated from results as widely used operational objectives. The findings are consistence with empirical literature on the growth of non financial measures of performance (Kaplan and Norton, 1996) due to limitations of financial measures of performance.

4.5.1 Performance objectives in relation to usage.

Respondents were asked to rate on a 5-point likert scale the performance objectives in relation to their usage to meet improvement objectives. The results of these rating are ranked in Table 4.7.

Objective	Mean score
Quality	1.18
Learning and growth	1.50
Customer satisfaction	1.56
Innovation	1.60
Flexibility	2.00
Speed	2.00
Market share	2.13
Cost efficiency	2.13
Financials (profits, revenues)	2.72
From the values or table 4.5, it was had	her probed whether improvement methods are

Table 4.4 Mean Performance Objectives In Relation To Usage

Source: Survey Data

From table 4.4 above, it can be observed that, firms attach great importance to performance objectives related to quality, learning and growth. Financials as a performance measure with a mean score of 2.72 is least considered. Other measures that were mentioned included community satisfaction, and shareholder value. These findings shows the importance of shareholder value and the customer lifetime value as measures of performance.

4.6 Improvement methods and performance objectives

The respondents were asked to indicate the extent to which improvement methods used helped in achieving performance objectives on a 5 - point likert scale with a score of 1 = very great extent and 5 = not at all.

Method	Score
Quality of product/service	1.25
Time/delivery speed	1.35
Customer satisfaction	1.36
Employee, job satisfaction	1.73
Capacity utilization	1.75
Profitability	1.82
Transfer of knowledge	1.83
Financial performance	1.88
Increased competitiveness	1.93
Reduced operating cost	2.00
Market share	2.06

Table 4.5: Extent of impr	ovement methods on	performance objectives.
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Source: Survey Data

From the values on table 4.5, it was further probed whether improvement methods are related to performance objectives. (H_0 : improvement methods are related performance objectives). The mean and standard deviation computed from the sample were 1.72 and 0.78 respectively. Using a population mean of 2.00 at a significance level of 5% a student t-statistic (for small samples) resulted to a value.

 $t = \frac{1.72 - 2.00}{0.278/3.316}$ = -3.33

The critical value $t_{0.05}$, (10 -1) degrees of freedom = 1.82 (From statistical tables)

The result showed that, the sample value was less than the critical value and thus failed to reject H_{0} ; concluding that evidence from the sample indicates a relationship between improvement methods and performance objectives. The implications to these companies is that, they need to employ and utilize these improvement initiatives so that they have competitive advantage an ever increasing competitive environment.

4.6.1 Performance objectives and measures of performance improvements

Given the extent of improvement on performance objectives, the respondents were asked to rate on a 5 - point likert scale, the extent of usage of specific measures on the performance objectives. The results are shown in table 4.6 (Appendix III). The measures for performance objectives quality and dependability were found to be used to a large extent. These measures were customer satisfaction frequency of delivery, meeting deadlines, mean deviation from arrival and efficiency.

Problems	Proportion (%)	
Rapidly changing external environment	83.3	
Communication barriers	77.7	
Absence of strategy	55.5	
Technological developments	38.8	
Difficult to apply	33.3	
Static internal environment	37.7	
Difficult to understand	22.2	
Sufficient knowledge or proficiency	16.7	
Lack of resources	16.6	
Lack of organization support	5.5	
Lack of management consultants	-	
Familiar with language used	-	
Employee support		

4.7 Problems and issues Encountered with using improvement methods Table 4.7 problems and challenges encountered

Source: Survey Data

It was observed that the issues and problems encountered in the use of improvement programs included; communication barriers, rapidly changing external environment and absence of strategy.

4.8 Utilization of improvement methods and operational performance

Respondents were asked to briefly state their opinion in regard to utilization of improvement methods and operation performance 72.2% of the respondents indicated improvements in performance. Other suggestions that were given included: Educating line managers on the use and interpretation of these methods, benefits from other emerging methods such as Gemba Kaizen, lean management and supply chain management, and focus areas to include business modelling and process re-engineering.

former and inversion theophes characteristics eviders for segmentation and target

CHAPTER FIVE: CONCLUSIONS AND RECOMMENDATIONS

5.1 Summary and Conclusions

This chapter summarizes the findings of the study in relation to the objectives of the study. The first objective was to determine the relationship between operations performance and the usage of improvement methods by firms participating in the company of the year award. The second objective was to determine the challenges facing the organizations to meeting operational performance improvement. The findings were therefore focused on a general overview of the firms, commonly employed improvement methods, measures of operational performance, extent of improvement methods on performance objectives, and problems and constraints. This study reveals that, the categorization of participating companies into commercial, manufacturing, agricultural, finance and investment includes characteristics evident for segmentation and target analysis. All the firms indicated that their operations performance had improved by the use of operations initiatives.

This study revealed that, all the improvement methods listed on the questionnaire are familiar to a certain degree of extent with a small percentage indicating unfamiliarity with activity-based methods, quality based, time based, employee based, technology based and process based were the most five familiar methods. Quality based methods were the widely used as were technology and time based.

From the 35 specific improvement techniques, six of the techniques were stated as widely used and satisfying objectives related to quality service, customer satisfaction, efficiency and learning. These techniques included; total quality management, just in time, learning organization, enterprise resource planning and customer costing.

Quality, speed, flexibility, financials, market share, innovation, learning and growth were identified and derived from a frequency table as widely used operational objectives. The study found out that performance objectives related to quality, learning and growth were

common. From the 24 specific measures of performance objectives; 70% of them were identified by respondents from tabulation of mean scores to be related to performance objectives. The relationship between improvement methods and performance objectives was statistically tested for significance using the student's t-test. The test established that improvement methods are related to performance objectives at 95% level of confidence as evidenced from the sample. A majority of the respondents were more concerned about communication barriers, the rapidly changing external environment and an absence of an operational strategy. Moreover top management and employees support and availability of resources were identified by the respondents as non-hindrance factors.

5.2 Recommendations

The six classifications of improvement methods identified are not equivalent in terms of scope and involvement. However they are broad based and have different aspects of focus and performance. This study additionally established that Kenyan firms are relying heavily on quality based methods. Firms participating in this award (COYA) need to differentiate themselves from their competitors by employing many of the improvement initiative methods, and by so doing they could be satisfying their broad objectives, and customer satisfaction to survive against the competitive. Finally, a comprehensive utilization of these methods could not only lead to competitive advantage, but also benefits from other emerging methods like Gemba Kaizen.

5.3 Limitations of the Study

Care must be taken to generalize the results of this study as there were some limitations. First this study included only companies participating in the COYA. There were some that had participated before, but not participating as at June 2005. Secondly, out of 40 firms listed as at June 2005, only 18 firms responded. The sample here therefore may not be representative of all Kenyan firms, hence limiting the general applicability of the findings of the study.

5.4 Further Research

The current research was exploratory in nature, with the primary object of determining the existence of a relationship between operational performance and operational objectives. This study did not take into account non-participating company of the year award firms and specific industry. With regard to any further studies, it is recommended that the relationship should be established with a larger sample particularly in manufacturing or service. Further, it recommends a study to be done on a specific improvement initiative and a specific performance objective. Such a specific improvement initiative can also be studied on its effects on performance pre and post implementation with a time period.

By analyzing these effects, an organization can strive to improve operations performance to meet operational objectives. Furthermore a study can be done purely on the service sector for large-sized, medium to small sized or both.

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APPENDICES

Appendix I: Questionnaire

This research is aimed at understanding the extent to which your company and other companies in Kenya build and use improvement methods in operations management to gain a competitive advantage through operational performance.

Kindly respond to the questions set out below. The information given will be strictly confidential and only used for the purpose of this research. Your sincere participation will be highly appreciated.

Part I: Background Information

1. Company name

2. Please indicate by ticking $[\sqrt{}]$ the sector classification of your firm.

Commercial and service	[]		
Manufacturing/Assembly	[]		
Agricultural	[]		
Finance and investment	[]		
Others (please specify)			
		••••••	
3. How long has your firm	been in existence		
	••••••	••••••	

4. The number of employees in the firm
5. (i) What is the annual turnover of the firm in Kshs.
(ii) What is the annual operational costs in Kshs.

Part II: Improvement methods in operations management

6. Indicate the extent to familiarity with the following improvement methods (tick $[\sqrt{}]$ the appropriate box)

V	/ery	Little		Little	Familiar	Very
Ľ	Infamiliar	unfam	niliar	famil	iar	familiar
(i) Quality-based methods	[]	[]		[]	[]	[]
(ii) Time-based methods	[]	[]		[]	[]	[]
(iii) Employee based methods	[]	[]		[]	[]	[]
(iv) Technology based methods	[]	[]		[]	[]	[]
(v) Process based methods	[]	[]		[]	[]	[]
(vi) Activity based methods	[]	[]		[]	[]	[]
(vii) Others (please specify)	[]	[]		[]	[]	[]
•••••••••••••••••••••••••••••••••••••••	••••••					

 To what extent are the following methods used to build improvement programs in your firm (tick [√] the appropriate box)

		Very	Great	Little	Very	Not at
		Great	extent	extent	little	all
					extent	
(i)	Quality based	[]	[]	[]	[]	[]
(ii)	Time based	[]	[]	[]	[]	[]
(iii)	Employee based	[]	[]	[]	[]	[]
(iv)	Technology based	[]	[]	[]	[]	[]
(v)	Process based	[]	[]	[]	[]	[]
(vi)	Activity based	[]	[]	[]	[]	[]
(vii)	Others (please specify)	[]	[]	[]	[]	[]

 For the quality-based methods please tick [√] the ones used by the firm and briefly describe the improvement objective.

Objective: (Client based satisfaction, quality service and employee satisfaction)

(i)	Total Quality Management	[]
(ii)	Statistical Process Control	[]
(iii)	International standard organization	[]
(iv)	Design for experiment	[]
(v)	Quality function deployment	[]
(vi)	Others (please	
	specify)	
	••••••	
9. Fo	or time-based methods please tick $[]$ the	ones used by the firm and briefly
de	escribe the improvement objective.	
(i)	Just in time	[]
(ii)	Concurrent engineering	[]
(iii)	Overall equipment effectiveness	[]

(iii) Overall equipment effectiveness []
(iv) Total production maintenance []
(v) Supplier certification []

(vi) Others(specify).....

.....

Objective: (Reducing downtime, minimizing rework and scrap, zero defects)

10. For employee based methods please tick [$\sqrt{}$] the ones used by the firm and briefly describe the objective

(i)	Empowerment	[]
(ii)	Compensation	[]
(iii)	Skill-based pay	[]
(iv)	Learning Organization	[]
(v)	Others (specify)	[]

Objective: (Reward based on performance, individual productivity, responsibility and accountability, pay for work done, encourage staff to acquire more skills).

11. For technology-based methods please tick $[\sqrt{}]$ the ones used by the firm and briefly describe the objective.

(i)	Material Requirements Planning (MRP I)	[]
(ii)	Electronic Data Interchange	[]
(iii)	Computer Integrated Manufacturing	[]
	••••••	
(iv)	Computer Aided Design	[]
(v)	Computer Aided Manufacturing	[]
(V1)	Manufacturing Resource Planning (MRP II)	[]
(vii)	Enterprise Resource Planning (ERP)	[]

(viii) Others (Please Specify)

.....

iactive: (Dete and 1.1.1.1.1.

Objective: (Data availability, seamless integration, networking, efficiency)

12. For process based methods please tick $[\sqrt{}]$ the ones bay the firm and briefly describe the improvement objective.

(i)	Benchmarking	[]
(ii)	Business process re-engineering	[]
(iii)	Process mapping	[]

(iv) Others (please specify)

.....

Objective: (Efficiency, savings on time, process alignment)

13. For activity based methods please tick $[\sqrt{}]$ the ones used by the firm and briefly describe the improvement objective.

(i)	Distributed channel cost	[]
(ii)	Customer costing	[]
(iii)	Product costing	[]
(iv)	Target costing	[]
(v)	Activity-based management	[]
(vi)	Economic value analysis	[]
(vii)	Others (please specify)	

Objective: (Cost minimization, elimination of waste, efficiency)

 Indicate by ticking [√] the choice of measure(s) that your firm employs in measuring operational performance.

(i)	Quality		[]	
(ii)	Speed		[]	
(iii)	Flexibility		[]	
(iv)	Cost efficiency		[]	
(v)	Financials (profits, revenue, budgets)	[]	
(vi)	Market share		[]	
(vii)	Innovation		[]	
(viii)	Customer satisfaction		[]	
(ix)	Learning and growth		[]	
(x)	Others (please specify)			

.....

15. On a scale of 1 to 5 where (1 = very important, 5 = least important) rank the following performance objectives in terms of their usage (tick the appropriate box)

(i)	Quality	[1]	[2]	[3]	[4]	[5]
		[1]	[4]	[3]	[4]	[2]
(11)	Speed	[1]	[2]	[3]	[4]	[5]
(iii)	Flexibility	[1]	[2]	[3]	[4]	[5]
(iv)	Cost efficiency	[1]	[2]	[3]	[4]	[5]
(v)	Financials (profits, revenues, budgets)	[1]	[2]	[3]	[4]	[5]
(vi)	Market share	[1]	[2]	[3]	[4]	[5]
(vii)	Innovation	[1]	[2]	[3]	[4]	[5]
(viii)	Customer satisfaction	[1]	[2]	[3]	[4]	[5]
(ix)	Learning and growth	[1]	[2]	[3]	[4]	[5]
(x)	Others (specify)	[1]	[2]	[3]	[4]	[5]

16. On a scale of 1 to 5 where (1 = very important, 5 = least important) indicate the extent to which improvement methods employed by your firm help in achieving objectives related to the following performance objectives.

Very	great	little	very	not
Great	extent	extent	little	at
Extent	extent	extent	all	

(i)	Financial performance	[]	[]	[]	[]	[]
(ii)	Customer satisfaction	[]	[]	[]	[]	[]
(iii)	Market share	[]	[]	[]	[]	[]
(iv)	Quality of product/servic	e[]	[]	[]	[]	[]
(v)	Time/delivery speed	[]	[]	[]	[]	[]
(vi)	Profitability	[]	[]	[]	[]	[]
(vii)	Capacity utilization	[]	[]	[]	[]	[]
(viii)	Employee job satisfaction	n[]	[]	[]	[]	[]
(ix)	Reduced operating cost	[]	[]	[]	[]	[]
(x)	Transfer of knowledge	[]	[]	[]	[]	[]
(xi)	Increased competitive	[]	[]	[]	[]	[]

17. For quality performance objective indicate by ticking [$\sqrt{}$] the extent of usage of measure(s) of performance on a scale of 1 to 5 where (1= very great extent, 5=Not at all)

		Very	great	little	very	not
		Great	extent	extent	little	at
		Extent	extent	extent	all	
(i)	Number of defects	[]	[]	[]	[]	[]
(ii)	Level of customer complaints [][]	[]	[]	[]	
(iii)	Meantime failures	[]	[]	[]	[]	[]
(iv)	Customer satisfaction score	[]	[]	[]	[]	[]

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(v) Others (please specify)

18. For speed performance objective indicate by ticking $[\sqrt{}]$ the extent of usage of measure(s) of performance on a scale of 1 to 5 where (1=very great extent, 5 = Not at all)

		Very	great	little	very	not
		Great	extent	extent	little	at
		Extent	extent	extent	all	
(i)	Customer query time	[]	[]	[]	[]	[]
(ii)	Order lead time	[]	[]	[]	[]	[]
(iii)	Frequency of delivery	[]	[]	[]	[]	[]
(iv)	Actual versus theoretical					
	throughput time	[]	[]	[]	·[]	[]
(v)	Others (please specify)					

19. For flexibility performance objective indicate by ticking [$\sqrt{}$] the extent of usage of measure(s) of performance on a scale of 1 to 5 where (1=very great extent, 5= Not at all)

		Very	great	little	very	not
		Great	extent	extent	little	at
		Extent	extent	extent	all	
(i)	Time needed to develop new products	[]	[]	[]	[]	[]
(ii)	Range of products/services	[]	[]	[]	[]	[]
(iii)	Machine change-overtime	[]	[]	[]	[]	[]
(iv)	Average batch size	[]	[]	[]	[]	[]
(v)	Average/maximum capacity	[]	[]	[]	[]	[]

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(vi) Others (please specify)

.....

20. For dependability performance objective indicate by ticking $[\sqrt{}]$ the extent of usage of measure(s) of performance on a scale of 1 to 5 where (1=very great extent, 5=Not at all)

		Very	great	little	very	not
		Great	extent	extent	little	at
		Extent	extent	extent	all	
(i)	Percentage of orders delivered late	[]	[]	[]	[]	[]
(ii)	Meeting deadlines	[]	[]	[]	[]	[]
(iii)	Mean deviation from promised arrival	[]	[]	[]	[]	[]
(iv)	Schedule adherence	[]	[]	[]	[]	[]
(v)	Others (please specify)					

.....

21. For cost performance objective indicate by ticking $[\sqrt{}]$ the extent of usage of measure(s) of performance on a scale of 1 to 5 where (1=very great extent, 5=Not at all)

	Very	great	little	very	not	
		Great	extent	extent	little	at
		Extent	extent	extent	all	
(i)	Minimum delivery time	[]	[]	[]	[]	[]
(ii)	Variance against budget	[]	[]	[]	[]	[]
(iii)	Utilization of resources	[]	[]	[]	[]	[]
(iv)	Labour productivity	[]	[]	[]	[]	[]
(v)	Added value	[]	[]	[]	[]	[]
(vi)	Efficiency	[]	[]	[]	[]	[]
(vii)	Cost per operation hour	[]	[]	[]	[]	[]
(viii)	Others (please specify)					

22. What problems do you encounter while generally using improvement methods (please tick $\sqrt{}$

(i)	Difficult to understand	[1
(ii)	Lack of resources	[]
(iii)	Lack of organizational support	
(iv)	Difficult to apply	Kenna Martin [1] search Instance
(v)	Absence of strategy	Kenne Electric [1] Ceneration (a)
(vi)	Communication barriers	[]
(vii)	Static internal environment	
(viii)	Rapidly changing external environment	Kenya commer[] Dank Lamited
(ix)	Technological developments	Kettya Pipelan [C] napuny Luc
(x)	Lack of management consultants	Kenva Revenue [] othority Ltd
(xi)	Familiar with language used	Lubeachers Ke[-] Ltd
(xii)	Sufficient knowledge or proficiency	Mabali Rolling [] its vid
(xiii)	Employee support	Magadi Soda C[1] party Ltd
(xiv)	Others specify	Magana Flowers Kenya Lui
23. Briefly	comment your opinion on the utilization	of improvement methods by your
firm and o	perational performance	Osbo Chemical Industries Ltd

Appendix II: List of Companies participating in the company of the year award

Population size of 40 firms participating in the award as at June 2005.

Afya Sacco Society Ltd Agro-Chemical and Food Co. Ltd Assa Abloy (EA) Ltd Barclays Bank of Kenya Ltd Bidco Oil Refineries Ltd Blowplast Ltd BOC Kenya Ltd BrookHouse Schools Ltd Brookside Dairy Ltd Budget Car Rental and Leasing Chandaria Industries Ltd Color Creations Ltd Davis & Shirtiff Ltd Dodhia Packing Ltd E.A Portland Cement Co. Ltd Equator Bottlers Ltd General Printers Ltd Getrudes Garden Children's Hosp. Githunguri Dairy Farmers Cooperative Glaxosmithkline Limited

Investment and Mortgages Bank Ltd Kenya Medical Research Institute Kenya Electricity Generating Co. Kenya Agricultural Research Institute Kenya Airports Authority Kenya commercial Bank Limited Kenya Pipeline Company Ltd Kenya Revenue Authority Ltd Lubeschem Kenya Ltd Mabati Rolling Mills Etd Magadi Soda Company Ltd Magana Flowers Kenya Ltd Mumias Sugar Company Ltd Nairobi Bottlers Ltd Oakland Media Services Ltd Osho Chemical Industries Ltd Safaricom Ltd Steadman Research Services Ltd Sarova Hotels Ltd

Appendix III

DESCRIPTIVE STATISTICS

Table 4.6: Performance objectives and measures of performance

Measures	N	Mean	Std.	Variance
Number of defects	18	1.29	1 40	1.07
Level of customer complaints	18	1.29	1.40	1.34
Meantime failures	18	1.47	1.12	1.26
Customer satisfaction	18	.88	78	61
Customer query time	18	1.47	.70	76
Order lead time	18	1.47	1.23	1.51
Frequency of delivery	18	.58	79	50
Actual versus theoretical throughput time	18	1.64	1.58	2.49
Time to develop new products	18	1.47	.88	.76
Range of products/services	18	1.41	.71	.50
Machine change overtime	18	1.70	1.75	3.09
Average batch size	18	2.00	1.76	3.12
Average/maximum capacity	18	1.70	1.21	1.47
Percentage of orders delivered late	18	1.41	.93	.88
Meeting deadlines	18	1.29	.46	.22
Mean deviation from promised arrival	18	1.29	.91	.84
Schedule adherence	18	1.52	.87	.76
Minimum delivery time	18	1.23	1.20	1.44
Variance against budget	18	1.70	.98	.97
Utilization of resources	18	1.82	.80	.65
Labour productivity	18	1.70	1.04	1.09
Added value	18	1.70	.84	.72
Efficiency	18	1.23	.66	.44
Cost per operation hour	18	1.52	1.17	1.39
Valid N (listwise)	18			