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international students. Other channels of receiving and addressing students' issues include identifying specific days and time when the students can visit the CIPL offices for assistance. Over the same period, the Centre participated in the process that resulted in the formation of a credit transfer policy and developed study abroad guidelines. A handbook for international students was developed and is now in use and circulation in all the University strategic offices.

STRATEGIC ISSUES

The Centre delineated several challenges including: lack of a mechanism to facilitate and coordinate international projects; inadequate forums for fundraising and friend raising activities, such as meetings with donors and Kenyans of goodwill to market the University of Nairobi.

Library Department

INTRODUCTION

The Mission of the Library is to provide students and staff with access to an extensive range of information resources; and to enhance the academic work of the University. The Library

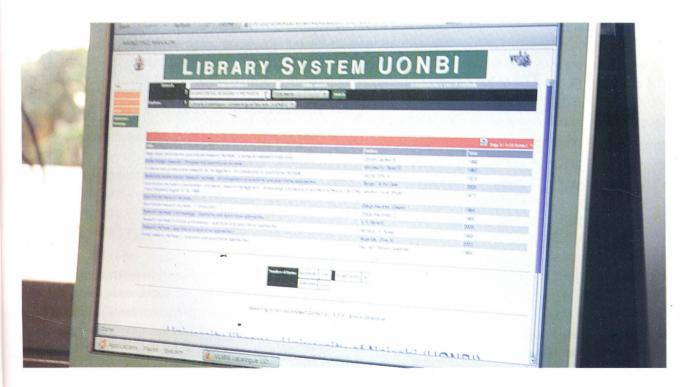
system is made up of: the Main Library (JKML) and 12 other College and branch Libraries. In 2009, the Library Stock stood at over 600,000 volumes of books and bound journals, while the Library subscribed to 25,000 electronic journals

ACHIEVEMENTS AND UPDATES

In 2009, two new Library buildings were opened; this included the opening in February 2009 of the Kikuyu Library, with a seating capacity of 700 readers, and the Mwai Kibaki Library at Lower Kabete, with a seating capacity of 600 readers. The Library also expanded its services providing staff and books for the Mombasa and Kisumu Campus Libraries.

Other achievements included: an Institutional Repository (IR) which sought to document the University scholarly and research output; the acquisition of new library stock with over 7,000 volumes of books being added to the stock through purchases and gifts; processing and clearing of theses backlogs; and the installation of a standby generator in JKML.

In 2009, staff participated in various events including the Universities Exhibition organized by CHE, the UoN Open Day, Main Campus, the Nairobi



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International Trade Fair and the Kenya Public Service Week Exhibition. The Library continued to participate in the teaching of common courses. The Library also offered a Diploma Course in Library/ Information Studies

EXTERNAL LINKS

The Library maintained links and collaboration with several institutions including: International Network for the Availability of Scientific Publications (INASP); International Federation of Library Associations and Institutions (INFLA); Kenya Library and Information Services Consortium (KLISC); and, Association of Commonwealth Universities (ACU). These organizations were critical in supporting the Library to organize training workshops, holding professional information meetings, visits and user surveys.

CHALLENGES

The Library faced some challenges that included expansion of new Library facilities (resources, equipment and staff) in the University's new campuses, preservation and conservation of Library materials through digitization, maintaining subscription of e-resources through National Consortium (KLISC), the acquisition of electronic books, and the acquisition of book detectors for all the Libraries.

INFORMATION:

The Division organized the databases of members of teaching staff, their specializations and credentials for the Association of African Universities (AAU) publication; The East Africa Universities Yearbook through the Inter-University Council for East Africa. It also updated the academic staff lists for the Association of Commonwealth Universities (ACU) in the Commonwealth Universities Yearbook (CUY).

PUBLIC RELATIONS

The Division, during the period under review represented the University at the Association of Commonwealth Universities International Conference on PR, Marketing and Communications Network and presented a paper on "The use of controlled electronic communication to enhance visibility and impact". The Conference was held in Durban, South Africa.

The Division coordinated and organized the participation of the University of Nairobi at the Nairobi International Trade Fair, the University won a number of prizes and certificates in the various competition classes.

The Division facilitated and coordinated events including graduation ceremonies and was a key player in other University functions.