

STAFF TRAINING AND DEVELOPMENT FUND (STDF) – 2015/2016 ACADEMIC YEAR

Date and time:

Wed, 2015-08-12 08:24

The above Fund aims at giving financial support to members of staff pursuing various academic programmes under Module II Degree Programmes within the University of Nairobi. The courses to be pursued should be relevant to their duties and add to value to their performance.

Applicants are required to forward their application forms through the College Sub-Committees who will consider the applications received using the criteria set out by the University Management Board (UMB). Recommendations of the Sub-Committees in the form of minutes together with the relevant application forms of applicants should then be forwarded to my Office for further processing.

The STDF applications will be processed once every year as indicated below:

- i) The deadline for receiving applications shall be on October 30th, 2015.
- ii) Processing of applications shall be within the month of November.
- iii) Letters of award shall be processed and issued in the month of December.

This is, therefore, to request you to bring this to the attention of members of staff.

We are presently receiving applications for the fund for the 2015/2016 academic year and the deadline will be Friday October 30, 2015.

The application forms are available in the University Intranet.

PROF. ENG. BERNARD N.K. NJOROGE

**DEPUTY VICE-CHANCELLOR (ADMINISTRATION & FINANCE) & PROFESSOR OF
CIVIL ENGINEERING**