

1923

KENYA

C O  
44511  
NO. 8 SEP 23

FROM  
GOV'S DEPUTY  
NORTHCOTE

DATE  
1876 14TH AUGUST 1923

FOR CIRCULATION:-  
Mr. Jeffries  
Mr. Parkerson  
Mr.  
Asst. U.S. of S.  
  
Asst. U.S. of S.  
Asst. U.S. of S.  
Secretary of State

SUBJECT  
MR M.C. SOARES  
II GRADE CLERK, P.W. DEPT.  
  
Peds Pension papers as he has been retrenched  
Requests sanction to pension of Shs.1500/-  
p.a from 8.7.23 incl.

Previous Paper  
  
  
  
  
  
  
  
  
  
  
Subsequent Paper

MINUTES  
  
Approve (compensation allowance)  
  
10/9/23  
  
C.J.J. 10-9-23  
  
attd  
11/9/23  
attd

*Amended 10/9/23*

KENYA.

NO. 1276.



GOVERNMENT HOUSE,

NAIROBI,

KENYA.

14th August, 1923.

44511

REC  
8 SEP 23

My Lord Duke,

I have the honour to transmit herewith a Form of Particulars required for the computation of pension payable to Mr. M.S. Soares, II Grade Clerk, Public Works Department, who has been retrenched from the service of this Colony in order to effect economy.

2. Mr. Soares' services date from the 1st of August, 1908, and he is, therefore, eligible for a pension in respect of seventeen completed years. The pension is computed at Shs.1927-80 a year with effect from the 6th July, 1923 inclusive.

3. Pending the receipt of Your Grace's sanction to the pension recommended, I have authorized the grant of an alimentary allowance to Mr. Soares at the rate of Shs.1500/- a year with effect from the date quoted.

I have the honour to be,  
My Lord Duke,  
Your Grace's most devoted  
and most obedient servant;

*J. G. J. Kerthick*  
for ACTING GOVERNOR.

GRACE  
THE DUKE OF DEVONSHIRE, K.G., P.C., G.C.M.G., G.C.V.O.,  
SECRETARY OF STATE FOR THE COLONIES,  
DOWNING STREET, LONDON, S.W.

**COLONIAL PENSIONS, &c.**

*Kenya*  
In Despatch No. *12760/4.8* 1923

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions in page 4.)

Name of Applicant **Riguel Cypriano Soares,**  
Office or Situation **2nd Grade Clerk, Public Works Department**  
Recommended for **a pension** of **Sh. 1927-80 a year**

Service in Years and Months **17 years 11 months and 5 days**

Salary or Wages (Actual) **Sh. 6120-00**

Emoluments Value of quarters (15% of Sh. 4560/- a year) **Sh. 684-00**

Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed **Sh. 6804-00**

Reason for retirement **Abolition of Office**

Details of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Date of Appointment	Date of Commencement	Date of Termination	Salary per annum Sh.	Allowances &c.	Nature of Allowances, &c.
	1-8-05	31-3-07	1440		
	1-4-07	31-3-08	1800		
Grade Clerk, Sh. 1920 by	1-4-08	31-3-10	2160		
to Sh. 2880 a year	1-4-10	31-3-11	2280		
	1-4-11	31-3-12	2400		
	1-4-12	31-3-13	2520		
	1-4-13	31-3-14	2640		
	1-4-14	26-7-14	2760		
Grade Clerk Sh. 3000 by	27-7-14	31-3-15	3000		
to Sh. 3600 a year	1-4-15	31-3-16	3120		
altered to Sh. 3000 by	1-4-16	31-3-17	3300		
to Sh. 3720 a year	1-4-17	31-3-18	3480		
	1-4-18	31-3-19	3660		
	1-4-19	31-3-20	3720		
Grade Clerk Sh. 4560 by	1-4-20	31-3-21	5280		
to Sh. 6120 a year	1-4-21	31-3-22	5640		
	1-4-22	31-3-23	6000		
	1-4-23	5-8-23	6120		

10. Whether each of the Appointments held by the Applicant has been on the Fixed Establishment of the Colony.

Yes

11. Whether the duties of the several offices or situations held since the Applicant entered the Civil Service have been such as to require that the holder should give his whole time to the public Service.

Yes

12. Whether holding any office, position, or appointment, or receiving or claiming any pension, gratuity, or other benefit, during the period of his service.

No

13. Whether any of the Applicant's Allowances has been computed under the Imperial Preference Act, 1914, and, if so, the annual amount of Pension or Allowance payable to him under that Act.

None

Year	From	To	Days	Description
1908	5-11-08	5-12-08	30	Extension of pay on half pay.
1917	20-4-17	24-11-17	65	Extension of pay on quarter pay.

15. Date of Cessation 6th December 1922.

(Granted leave, with pay from 7-12-22 to 5-7-23)

16. Date of Cessation of Salary 5th July 1923

17. Date from which, inclusively, Pension will Commence 6th July 1923.

Statement, if the circumstances warrant it, that the Applicant "has discharged his duties with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his Department," to be signed by any two of such Head Officers, if there shall be more than one, or by such Head Officer, if there shall be but one, together with "such a statement as will exhibit the merit, and value, and labour of the services of the Person recommended, embracing as long a period of his public service as can be authentically stated," and observations as to Special Services, Suspension, Reprimand, &c., with full particulars of any injuries received on duty, or other claims or matters for consideration.

Mr. M. C. Soares has discharged his duties with diligence and fidelity. Mr. Soares carried out the duties of Transport Clerk in the Government Coast Agency from 1st August, 1905, to 24th July, 1920, and the duties of Accounts Clerk in the Public Works Department from 25th July, 1920, to 5th July, 1923.

Special Services Nil  
Suspensions Nil  
Reprimands Nil  
Injuries received on duty Nil  
Any other claims or matters for consideration Nil.

AG. DIRECTOR OF PUBLIC WORKS.

Statement that the Applicant is entitled to a Pension which may be paid to the Applicant according to the Rules of the Colonial Service, amounting to One thousand nine hundred and twenty seven shillings and eighty cents (Sh. 1927-80 a year) and hence his pension on the following calculation:

1st Appointment - 1st August 1905  
Retirement - 6th July 1923.

	Years.	Months.	Days.
Actual service	17.	11.	5.
<b>TOTAL</b>	<b>17.</b>	<b>11.</b>	<b>5.</b>

Annual Pensionable service - 17 years  
Annual salary and emoluments - Sh. 6804-00 a year  
Whereof 17/60ths - Sh. 1927-80 a year

TREASURER,

NAIROBI, 21st July 1923.

For Treasurer,

The Colony and Protectorate of Kenya.

Instructions.

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INSTRUCTIONS REFERRED TO ON PAGE 1.

**If this Paper of Particulars and the Certificates connected with it be not sent in original, the copies must be duly attested.**

HEAD 7.—In the case of an Officer serving on the West Coast of Africa, a statement is to be given of the local Regulations of that Coast (Colonial Regulations, § 430).

HEAD 8.—In the case of an Officer for whom the Appointment is recommended, viz., Superannuation, Compassionate Allowance, or Gratuity, and its amount. In the case of Pension, in addition to their Particulars in respect of Professional or other special qualifications, a full statement and a reference should be given to the authority under which the claim is made.

HEAD 9.—If the service has been interrupted by one or more breaks, the word "broken" should be stated before or after the number of years and months, and the causes, dates, and circumstances of each break or breaks should be stated under heading 9.

HEAD 10.—If the Officer retiring has been in receipt of the same Salary, or in the class from which he retires, for 36 months immediately before the date of his retirement, the actual annual rate of Salary at that time should be ascertained, preceded by the word "actual." In other cases, the average rate of Salary for the 36 months next preceding the date of retirement should be ascertained, preceded by the word "average," but if the whole period of 36 months is not complete, the average for the period of service should be inserted.

HEAD 11.—If the Officer retiring has been in receipt of a Fixed Salary for the 36 months immediately preceding the date of his retirement, the amount of such salary should be ascertained, preceded by the word "fixed," which is claimed.

HEAD 12.—If the amount of the net receipts of the Officer, as ascertained, exceeds one-sixth of the amount of the Fixed Salary, for Pension purposes, it is to be reduced to one-sixth of the amount of the Fixed Salary, and the amount so reduced is to be stated under heading 12.

HEAD 13.—Fees which an officer is allowed to retain for his private use will be taken into account for Pension purposes, with regular salary, at the annual average of the net receipts of the 36 months immediately preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees such Office Expenses, &c., as an officer may have had to defray from his own resources, in performing the services for which he was remunerated by Fees. Deduction, however, from the Fees should be made in respect of Office Expenses provided Public Funds for the discharge of those duties to which a Fixed Salary is annexed. Particulars when forwarded to the Colonial Department should be accompanied by declarations from the retiring Officers, showing the amount received by them for fees, and amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to themselves of the accuracy of such statements before forwarding them to the Colonial Department. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not, in other circumstances, be allowed to count for Pension purposes to the extent of more than one quarter of the Salaries, and Fees will not in any case be allowed to count for Pension purposes during the period in which the whole time of the Officer receiving them was not given to the Public Service.

HEAD 14.—In case of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

HEAD 15.—In case of ten years' service or more, this certificate should be signed by two Officers, of whom at least one should, if possible, be a Salaried Officer of the Government.

HEAD 16.—As to "broken" service see HEAD 5.

HEAD 17.—If the applicant has had any "acting" service, the details must be fully given, statement whether or not, during the "acting" service, he was connected with the Public Civil Service of the Colony.

HEAD 18.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forfeiting his claim to Pension, the facts are to be fully stated.

HEAD 19.—If the Applicant is liable to any deduction from his service under Clause 102 of the Regulations, the facts should be fully stated.

HEAD 20.—The length of service and other particulars of the computation are to be given. When an average rate of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

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INSTRUCTIONS REFERRED TO ON PAGE 1.

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**HEAD 1.**—In the case of an Officer serving in the West Coast of Africa, a statement is to be added showing the number of years of Colonial Regulations, § 430).

**HEAD 2.**—If the Applicant is recommended, etc., Superannuation, or if he is recommended for a Pension, the amount. In the case of Pension, the amount of the Pension, in respect of Professional or other special qualifications, the amount of the Pension, and a reference to the authority under which the claim is made.

**HEAD 3.**—If the Applicant is recommended for a Pension, the "broken" service should be stated before or after the number of years and months, and the causes, dates, and circumstances of the "broken" service, should be stated in the heading.

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**HEAD 8.**—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

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**HEAD 9.**—As to "broken" service see HEAD 5.

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**HEAD 14.**—If the Applicant is liable to any deduction from his service under Clause 102 of the Colonial Regulations, the facts should be fully stated.

**HEAD 19.**—The length of service and other particulars of the computation are to be given. When an amount of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

*J. Dowling*

C. D.  
R 12 SEP.  
D 13

Downing Street,

15 September, 1923.

DRAFT.

Sir,

I have the honour to

acknowledge the receipt of Sir

Charles Bowring's despatch

No. 1276 of the 14th<sup>d</sup> August, and

to inform you that I approve the

award of compensation allowance at

the rate of sh.1927-80 a year,

with effect from the 6th<sup>d</sup> July,

1923, inclusive, to Mr. M.C. Soares,

late Second Grade Clerk, P.W.D., on

his

MINUTE.

Mr. Jewell. 11.9.23.

Mr. *Jeffries 12/9/23*

Mr. Dore.

Sir G. Grindle.

Sir H. Rand.

Sir J. Masterton Smith.

Mr. Ormsby-Gore.

Duke of Devonshire.

his retrenchment from the

service of the Colony

1871

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WINDSOR DEVONSHIRE