

1923

KENYA

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50930

FROM
GOV'S DEPUTY
DENHAM

1457

DATE

22ND SEPTEMBER 1923

Rt
Pt. 19 OCT 23

FOR CIRCULATION:-

Mr. *Parkinson*

Mr. *B. Stovely*

Mr.
Asst. U.S. of S.

SUBJECT

PENSION FOR MR A.E.D' SOUZA

FIRST GRADE CLERK, INLAND REVENUE

Trs pension papers and M.B. Proceedings.
Requests sanction to pension of Shs3081/60 a
year from 22.6.23.

From U.S. of S.
To U.S. of S.
Secretary of State

Previous Paper

MINUTES

The computation is correct.
The report of the Medical Board does
not seem to have been forwarded

17/10/23

Approve provisionally, saying that the
M.B. proceedings report was not
enclosed

17/10/23

Accepted 16.10.23

WCS 27.10.23

atome

Answer 10/17/23

Subsequent Paper

1054

KENYA.

No. 1457.



595

GOVERNMENT HOUSE,
NAIROBI,
KENYA.

22nd September, 1923.

50930

REC
RE: 19 OCT 23

My Lord Duke,

I have the honour to transmit herewith a form of particulars required for the computation of pension payable to Mr. A.E.D'Souza, 1st Grade Clerk, Inland Revenue and Conservancy Department, who has been pronounced unfit for further service in this Colony by a Medical Board held on him in India on the 24th of May last. A copy of the proceedings of this Board is enclosed for Your Grace's information.

2. Mr. D'Souza's services date from the 16th December, 1898, and he is, therefore, eligible for a pension in respect of twenty-four completed years. The pension is computed at Shs.3081/60 a year with effect from the 22nd June, 1923 inclusive.

3. Pending the receipt of Your Grace's sanction to the pension recommended, I have authorized the payment to Mr. D'Souza of an alimentary allowance at the rate of Shs.2460/- a year with effect from the date quoted.

I have the honour to be,

My Lord Duke,

Your Grace's most devoted
and most obedient servant,

for GOVERNOR.

GRACE
THE DUKE OF DEVONSHIRE, K.G., P.C., G.C.M.G., G.C.V.O.,
SECRETARY OF STATE FOR THE COLONIES,
DOWNING STREET, LONDON, S.W.

COLONIAL PENSIONS, &c.

Kenya
In/Despatch No. 1457 of 22.9.1922

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions in page 4.)

Name of Applicant **Albino Eusebio de Souza**
 Office or Situation **1st Grade Clerk, Inland Revenue & Conservancy Dept.**
 Recommended for **a pension** of **Sh. 8081/60 a year.**
 Age _____
 Service in Years and Months **24 years 6 months and 6 days**
 Salary or Wages (**actual**) **Sh. 6,768.00**
 Emoluments **value of quarters 15% of Sh. 6240/-** **Sh. 936.00**
 Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed. } **Sh. 7704-00**
 Cause of retirement **ill health.**

Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment.	Date of Commencement.	Date of Termination.	Salary per annum	Allowances &c.	Nature of Allowances, &c.
1st Grade Clerk, Inland Revenue & Conservancy Department.	16-12-98	31-1-99	1800		
	1- 2-99	31-3-99	2400		
	1- 9-99	31-3-00	2880		
	1- 4-00	31-3-02	3600		
	1- 4-02	31-3-04	3840		
	1- 4-04	31-3-07	4200		
	1- 4-07	31-3-09	4440		
	1- 4-09	31-3-10	4680		
	1- 4-10	31-3-15	4800		
	1- 4-16	31-3-17	5040		
1- 4-17	31-3-20	5280			
Grade Clerk (minimum 2400 a year)	1- 4-20	21-6-23	6768		

Statement of the circumstances warrant it, that the Applicant "has discharged his duties with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his Department," to be signed by any two of such Head Officers, if there shall be more than one, or by such Head Officer, if there shall be but one, together with "such a statement as will exhibit the merit, and value, and labour of the services of the Person recommended, embracing as long a period of his public service as can be authentically stated," and observations as to Special Services, Suspension, Reprimand, &c., with full particulars of any injuries received on duty, or other claims or matters for consideration.

Mr. Albino Eusebio de Souza has discharged his duties with diligence and fidelity during the period stated (from 16/12/1898 to 21/6/1923) and I recommend him for Pension.

J. Vincent Dixon
 Resident Commissioner.
 Mombasa, 14/9/23.

9. Computation, by the Treasurer, of the Pension, &c.—

I certify that the **pension** which may be paid to the Applicant according to the Rules of the Colonial Service, amounts to **three thousand eighty one shillings & cents sixty (Sh. 3081.60) a year.**

and I base my Certificate on the following calculation:—

Date of 1st appointment	-	16th December 1898
Date of retirement	-	22nd June 1923
		<u>Years</u> <u>Months</u> <u>Days.</u>
Actual service		24 6 6
Deduct period of leave, without pay		0 1 12
	Total	<u>24 4 24</u>

Pensionable service = 24 years

Actual salary & Emoluments = Sh. 7704.00

Whereof 24/60ths = Sh. 3081.60 a year

THE TREASURY,

NAIROBI, 20th August 1923.

[Signature]
 For Treasurer,

The Colony and Protectorate of Kenya.

Instructions.

COLONIAL PENSIONS, &c.

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Form refer to the Instructions in page 4.)

1. Name of Applicant 1st Grade Clerk, Inland Revenue & Conservancy Dept.

2. Office or Situation a pension Sh. 2000/00 a year.

3. Recommended for of

4. Age 24 years 6 months and 6 days

5. Service in Years and Months None Sh. 6,768.00

6. Salary or Wages value of quarters 15% of Sh. 6240/-) Sh. 936.00

7. Emoluments Sh. 7704.00

Total amount of Salary or Wages and Emoluments on which Superannuation, &c., is claimed. ... } Sh. 7704.00

8. Cause of retirement

9. Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment.	Date of Commencement.	Date of Termination.	per annum Salary.	Allowances, &c.	Nature of Allowances, &c.
Chief, Inland Revenue & Conservancy Department.	16-12-08	31-1-09	1800		
Assistant Superintendent	1-2-09	31-3-00	2400		
Assistant Superintendent	1-9-00	31-3-00	2800		
Assistant Superintendent	1-4-00	31-3-02	3000		
1st Grade Clerk,	1-4-02	31-3-04	3240		
	1-4-04	31-3-07	4200		
	1-4-07	31-3-09	4440		
	1-4-00	31-3-10	4680		
	1-4-10	31-3-12	4800		
	1-4-16	31-3-17	5040		
	1-4-17	31-3-20	5280		
Grade Clerk (minimum 6240 a year)	1-4-20	31-6-23	6768		

18. Statement, if the circumstances warrant it, that the Applicant "has discharged his duties with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his Department," to be signed by any two of such Head Officers, if there shall be more than one, or by such Head Officer, if there shall be but one, together with "such a statement as will exhibit the merit, and value, and labour of the services of the Person recommended, embracing as long a period of his public service as can be authentically stated," and observations as to Special Services, Suspension, Reprimand, &c., with full particulars of any injuries received on duty, or other claims or matters for consideration.

Mr. Albino Bascob de Sousa has discharged his duties with diligence and fidelity during the period stated (from 16/12/1898 to 21/6/1923) and I recommend him for Pension.

J. Vincenti Dickson
 Resident Commissioner.
 Mombasa, 14/9/23.

19. Computation, by the Treasurer, of the Pension, &c.—

I certify that the pension which may be paid to the Applicant according to the Rules of the Colonial Service, amount **three thousand eight hundred and one shillings & cents sixty (Sh. 3081.60) a year.**

and I base my Certificate on the following calculation:—

Date of 1st appointment	-	16th December 1898
Date of retirement	-	22nd June 1923
		<u>Years</u> <u>Months</u> <u>Days</u>
Actual service		24 6 6
deduct period of leave, without pay		0 1 12
	Total	<u>24 4 24</u>
Pensionable service =	24 years	
Actual salary & emoluments =	Sh. 7704.00	
Whereof 24/100ths =	<u>Sh. 3081.60 a year</u>	

THE TREASURY,

20th August 1923

K. M. M. M.
 For Treasurer,

The Colony and Protectorate of Kenya.

INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

HEAD 1 OF PAPER.—In the case of an Officer serving on the West Coast of Africa, a statement is to be added whether he is a native of that Coast. (Colonial Regulations, § 430).

HEAD 3—State the description of Allowance for which the Applicant is recommended, *viz.*, Superannuation, Compensation, Compassionate Allowance, or Gratuity, and its amount. In the case of Persons claiming an addition to their Pensions in respect of Professional or other special qualifications, this should be stated, and a reference should be given to the authority under which the claim is made.

HEAD 5.—If the service has been interrupted by one or more breaks, the word "broken" should be added before or after the number of years and months, and the causes, dates, and circumstances of the break or breaks should be stated under heading 9.

HEAD 6—If the Person retiring has been in receipt of the same Salary, or in the class from which he retires, for the 36 months immediately before the date of his retirement, the actual annual rate of Salary or Wages at that date should be inserted, preceded by the word "actual." In other cases the average annual amount of Salary or Wages for the 36 months next preceding the date of retirement should be inserted, preceded by the word "average," but if the whole period of service is less than three years, then the average for the whole period of service should be inserted.

HEAD 7.—A separate statement should be inserted of the average Annual Value, for the 36 months immediately preceding retirement, of each Emolument (exclusive of salary or wages) which is claimed to be included in the calculation of the Pension or Gratuity.

Whenever the value of a House or House Allowance, so ascertained, exceeds, one-sixth of the salary and other emoluments which count for Pension purposes; it is to be reduced to one-sixth of that amount, so that it shall not exceed one-seventh of the whole.

Fees which an officer is allowed to retain for his own use will be taken into account for Pension purposes, with regular salary, at the annual average of the net receipts of the 36 months next preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees such Office Expenses, &c., as an officer may have had to defray from his own resources, in performing the services for which he was remunerated by Fees. No deduction, however, from the Fees should be made in respect of Office Expenses provided from Public Funds for the due discharge of those duties to which a Fixed Salary is annexed. Papers of "Particulars" when forwarded to the Colonial Department should be accompanied by formal declarations from the retiring Officers, showing the amount received by them for fees, and the amount defrayed as above for Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to satisfy themselves of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one quarter of the Salaries, and Fees will not in any case be allowed to count for Pension purposes during any period in which the whole tone of the Officer receiving them was not given to the Public Service.

HEAD 8.—In cases of infirmity, if the applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

In case of ten years' service or more, this certificate should be signed by two Officers, of whom at least one should, if possible, be a Salaried Officer of the Government.

HEAD 9.—As to "broken" service see HEAD 5.

If the applicant has had any "acting" service, the details must be fully given, with a statement whether or not, during the "acting" service, he was connected with the permanent Civil Service of the Colony.

HEAD 11.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forgoing his claim to Pension, the facts are to be fully stated.

HEAD 14.—If the Applicant is liable to suspension from his service under Clause 102 of the Colonial Regulations, the facts should be stated.

HEAD 19.—The length of service and other particulars of the computation are to be given. When an average of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

G. D.
31 OCT
1923

S3 31 Oct 1923

Amended
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-24 Si

DRAFT.

Kenya
no 1517

Copy under
MINUTE.

- Mr. Jewell 39.10.23
- Mr. Parkington
- Mr.
- Mr. Davis.
- Sir G. Grindley.
- Sir H. Read.
- Sir J. Masterton Smith.
- Mr. Ormsby-Gore.
- Duke of Devonshire.

I have the honour to acknowledge the receipt of your despatch no 1457 of the 22nd of Sept. To inform you that, pending the receipt of a copy of the proceedings of the Medical Board, which was not rec^d with you despatch, I approve provisionally

the award of a pension at the rate of Shs. 3000/60 a year with effect from the 22nd of June, 1923, and to Mr. R. E. D. Souza, late 1st Grade Clerk, Indian Revenue & Finance Dept.

(Signed) DEVONSHIRE