

UNIVERSITY OF NAIROBI
CENTRE FOR INTERNATIONAL PROGRAMMES & LINKS

INTERNAL MEMO

FROM: Director, CIPL

DATE: 8/10/2012

TO: Deans of Faculties
Directors of Schools/Institutes

REF: UON/RPE/CIPL/2/3

RE: APPLICATION FOR KENYA PUPIL'S PASS (KPP)

Kindly notify all international students in your Faculty/School/Institute that all Foreign Students must have Kenya Pupil's Pass (KPP) and it is an offence for any student to take up studies before acquiring this important document.

The processing of Pupil's Pass is done by CIPL and students are therefore requested to visit our office at the Main Campus, Mahatma Gandhi Wing, Room 213 for more information or our website: international @uonbi.ac.ke


Director
Centre for International
Programmes & Links
University of Nairobi

PROF. S.E. MITEMA
DIRECTOR
CENTRE FOR INTERNATIONAL PROGRAMMES
AND LINKS

c.c: Deputy Vice-chancellor (SA)
College Principals
Dean of Students

MMN/swn



UNIVERSITY OF NAIROBI
CENTRE FOR INTERNATIONAL PROGRAMMES & LINKS (CIPL)

NOTICE!

TO: ALL INTERNATIONAL STUDENTS, UON

REQUIREMENTS FOR APPLICATION FOR KENYA PUPIL'S PASS(KPP)

I. NEW CASES

1. Application form (Form 8) dully filled, signed & stamped by institution.
2. Cover letter from institution indicating course being pursued & duration.
3. Commitment letter from sponsor/guardian.
4. Copy Admission letter.
5. Copies of previous academic certificates.
6. Copy passport - biodata & visa pages.
7. Three(3) passport size photos.
8. International student data form duly filled.

Charges

<u>Description</u>	<u>Charges Per Person (USD\$)</u>	<u>Period</u>
1. Pupils Pass	USD 60.00	per year
2. Facilitation	USD 32.00	per year
3. Registration	USD 53.00	Once
Total	USD145.00	

II. RENEWAL CASES

1. Application form (Form 8) dully filled, signed & stamped by institution.
2. Cover letter from institution indicating course to be pursued & duration.
3. Copies of progress report/transcripts obtained.
4. Copy of pupil's pass previously held.

For more information or queries please contact:

**The Director, Centre for International Programmes & Links,
University of Nairobi,
Mahatma Gandhi Wing, 2nd Floor, Room 213(A-E),
Tel: 254-20-318262 Ext.28113/28135, Cellphone: 0712-718808,
Email: international@uonbi.ac.ke
NAIROBI, Kenya.**

Note:

It is an offence to take up studies without being in possession of a Pupil's Pass.

**Director
Centre for International
Programmes & Links
University of Nairobi**

PROF. S.E.O. MITEMA,

DIRECTOR, CENTRE FOR INTERNATIONAL PROGRAMMES & LINKS.



Date _____

COLLECTION DEPOSIT VOUCHER (CODV)

TO BE USED FOR CASH ONLY

Totals (from overleaf)

Name of Branch										
QUEENSWAY HOUSE, NAIROBI										
Account Name										
UNIVERSITY OF NAIROBI										
Paid In By (Signature)										
Ref:	STUDENT ID									

Cash
KSh.....

Total
Kshs.....

03-094

Branch No.

0948245531

Account No.

86

Trans. Code

⑈ 203791:030944:86⑈0948245531⑈