UNIVERSITY OF NAIROBI

COLLEGE OF HUMANITIES & SOCIAL SCIENCES SCHOOL OF BUSINESS

INTERNAL MEMO

FROM:

SECRETARY, SCHOOL BOARD

TO:

ALL ACADEMIC STAFF MEMBERS, S.O.B.

DATE:

2ND SEPTEMBER, 2014

REF:

UON/CHSS/SOB/6/9

SUBJECT: NOTICE OF A SPECIAL SCHOOL BOARD MEETING

This is to inform you that a **Special School Board Meeting** has been scheduled for today **Tuesday 2nd September**, **2014** at **11.00a.m.** in the **School Boardroom**.

Agenda to be tabled.

Please arrange to attend and be punctual.

B. MWANGI

ASSISTANT REGISTRAR, SOB

CC.

Deputy Principal, CHSS Associate Deans, GBS, UGS Chairmen of Departments