

UNIVERSITY OF NAIROBI
COLLEGE OF HUMANITIES & SOCIAL SCIENCES
SCHOOL OF BUSINESS

INTERNAL MEMO

FROM: Assistant Registrar, SOB

DATE: 3rd January, 2014

TO: As Below

REF: UON/CHSS/SOB/4/10

1. Prof. P. K'Obonyo - Deputy Principal, CHSS
2. Dr. S.N.M. Nzuve - Dean, School of Business
3. Prof. E. Aosa - Associate Dean, GBS
4. Mr. Kariuki C. Ngugi - Associate Dean, UGS
5. Dr. J. Aduda - Chairman, Dept. of Finance & Accounting
6. Dr. J. Munyoki - Chairman, Dept. of Business Administration
7. Dr. M. Njihia - Chairman, Dept. of Management Science
8. Dr. Raymond Musyoka - Coordinator, MSc. Marketing/ MSc. Entrepreneurship & Innov. Mgt. and MSc. HRM
9. Mr. J. Owino - Ass. Coordinator, MSc. Marketing
10. Dr. Z.B. Awino - Chief Exams Officer, DBA
11. Dr. M. Kinoti - Coordinator, B.Com Programme
12. Dr. X.W. Iraki - Coordinator, MBA Programme
13. Ms. F. Muindi - Lecturer, Dept. of Business Administration

SUBJECT: ORIENTATION FOR MSC. JANUARY 2014 INTAKE

This is to inform you that the orientation for the Master of Science (MSc.) students in the Department of Business Administration will be held on **Tuesday, 7th January, 2014** in **Room ED 213 (Education Building)** at **5.30 p.m.**

A copy of the program is attached herewith. Kindly arrange to attend.

B. MWANGI
ASSISTANT REGISTRAR, SOB

c.c. Representative, BPS
Representative, UNES G3
Librarian, LKC
Hada Oketch, ICT
Jane Muturi, MSc Office - Ambank
Philip Mutunga, Admin. B.Com Office to reserve the venue.

BM/ik