

# UNIVERSITY OF NAIROBI

## DEPARTMENT OF FINANCE & ACCOUNTING

### SCHOOL OF BUSINESS

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INTER

OFFICE

MEMO

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**FROM:** CHAIRMAN, FINANCE & ACCOUNTING DEPARTMENT

**TO:** ALL ACADEMIC STAFF, DFA

**DATE:** 14<sup>TH</sup> AUGUST, 2015

**REF:** UON/CHSS/DFA/8/3

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**SUBJECT:** DEPARTMENTAL BOARD MEETING

This is to inform you that there will be a Departmental Board Meeting on **Thursday 20<sup>th</sup> August, 2015** at **10.00 a.m.** in the **School Boardroom.**

#### **Agenda**

1. Apologies
2. Communication from the Chairman
3. Receive and discuss June 2015 Module III examinations results
4. Workload allocation for the September - December 2015 semester
5. A.O.B.

Please be punctual.

**DR. MIRIE MWANGI**

CHAIRMAN, DEPARTMENT OF FINANCE & ACCOUNTING

cc: Dean, School of Business  
Associate Deans, UGS, GBS  
Chairmen of Departments, SOB  
Assistant Registrar, SOB  
Administrative Assistant, SOB

**MM/jo**